



**FERNHURST
PARISH
COUNCIL**

**Parish Council Meeting
Minutes
Wednesday 13 December 2017**

Minutes of the **Parish Council Meeting** held at Fernhurst Village Hall on
Wednesday 13 December 2017 at 6.45pm

179/17 Councillors Present: Mrs H Bicknell (Chairman), Mr J. Buchanan, Mr G Inns, Mrs M. Jenkins, Mr A. Moncreiff, Mr J Smith, Mrs M Timms, Mr G Williamson.

180/17 Apologies For Absence: Mr W Black, Mr C Tedd.

In Attendance: K Jones (Clerk).

181/17 Public Representations: Mr Peter Hudson raised the matter of the defibrillator mounted on the Village Hall. The issues of maintenance and training in its use were aired. Cllr Smith agreed to establish who was responsible for its maintenance and whether training in its use was of practical benefit. **Action: (Cllr Smith)**

182/17 Declarations of Interests: None.

183/17 Previous Minutes: The Minutes of the Meeting of the **8 November 2017** were agreed and signed. Proposed: Cllr Timms, seconded: Cllr Smith.

184/17 Matters Arising From The Minutes: None not dealt with below.

185/17 County Councillor Commentary: None.

186/17 District Council Commentary: District councillor Phillipa Hardwick had advised of an earlier engagement but had kindly forwarded a written report of recent District Council activities and initiatives which had been circulated to councillors.

187/17 Draft Budget 2018/19 – Adoption of Precept Demand: Following discussion it was resolved to formally adopt the budget that had been presented and the resulting precept demand of £72,600 (2017/18 £73,549). **Proposed: Cllr Moncreiff; seconded Cllr Inns – carried unanimously.**

188/17 Grants Provision 2017/18: It was resolved to pay the list of grants presented at the meeting. **Proposed Cllr Jenkins, seconded Cllr Moncreiff.**

189/17 Internal Audit Provision: The clerk advised the meeting that the council usually had two internal audit visits per financial year (November & May). The company contracted with this task (Auditing Solutions Ltd) had not attended in November and when contacted by the clerk had admitted just failing to make an appointment and offering to visit in January. The council decided that for the 2017/18 financial year only the final internal audit review in May would be necessary. In subsequent financial years the council would revert to two internal audit reviews per year.

190/17 Property Matters: The chairman of the Property, Highways & Environment Committee, Cllr Timms, updated the meeting on developments.

- **Public Toilets** – The short duration outstanding on the lease is considered to preclude any significant investment by the council. The actual wording of the lease is confused, but in principle the council is only responsible for internal maintenance and repair. Chichester District Council is responsible for external maintenance.
- **Village Green Fencing** – The contractor is awaiting information from BT on cable routes to finish the installation.
- **Cross Field Trees** – Planting of the third tree by the Horticultural Society is awaited.
- **Christmas Lights & Carols** – The event was well attended and the collection money will be shared equally between Fernhurst Youth Club and Fernhurst Scouts.
- **Christmas Party** – Very well attended and enjoyed by all.

191/17 Correspondence & Other Matters:

Councillors' Announcements:

- **Awareness Training for Sexual Abuse of Children** – Cllr Inns reported that 6 people had volunteered for local training on this important subject.

Clerk's Announcements: Cllr Rawlings had resigned from the council. A notice of a casual vacancy will be posted. **Action: (Clerk)**

192/17 Monthly Executive & Committee Reports

- **November Bank Reconciliations:** were reviewed and agreed.
- **List of Payments and signing of cheques.** Authorisation of list of payments and signing of cheques including cheques for approved grant applications for the 2017/18 financial year.
Approval of the above proposed by Cllr Moncreiff, seconded by Cllr Timms, carried Unanimously.
- **Finance Committee:** Minutes of the meetings of the **26 June & 23 October 2017-** Noted, received and accepted.
- **Planning Committee:** Minutes of the meetings of the **25 September & 30 October 2017.** Noted. Received and accepted.
- **Property, Highways & Environment Committee:** Minutes of the meeting of the **17 April 2017.** Noted, received and accepted.

193/17 Update on Local Issues

- **Services and Facilities for Young People:** Cllr Inns reported that the new youth club leader may resign. The youth club was reported as being in need of new equipment. Attendance has recently improved with approx. ten juniors and eleven seniors.
- **Fernhurst Village Hall:** No report.
- **Policing:** No report.
- **Fernhurst Primary School:** No Report.
- **Fernhurst Recreation Ground:** No report.

Meeting closed at 8.05pm.

Date of Next Meeting: 10 January 2018

Chairman Signed:.....

Date:.....