



**FERNHURST  
PARISH  
COUNCIL**

**Parish Council Meeting  
Minutes  
Wednesday 14 February 2018**

**Minutes** of the **Parish Council Meeting** held at Fernhurst Village Hall on  
**Wednesday 14 February 2018** at 6.45pm

**Councillors Present:** Mrs H Bicknell (Chairman), Mr W Black, Mr G Inns, Mrs M. Jenkins, Mr A. Moncreiff, Mr J Smith, Mr C Tedd, Mrs M Timms, Mr G Williamson.

**14/18 Apologies For Absence:** Mr J Buchanan, Mr J Smith

**In Attendance:** K Jones (Clerk).

**15/18 Declarations of Interests:** None.

**16/18 Public Representations:** Mr Peter Hudson had informed the meeting that Brighton & Hove Albion would not be conducting "Football in the Community" sessions in Fernhurst over the Easter Holiday; it would instead be based in Midhurst.

**17/18 Previous Minutes:** The Minutes of the Meeting of the **10 January 2018** were agreed and signed. Proposed: Cllr Jenkins, seconded: Cllr Moncreiff.

**18/18 Matters Arising From The Minutes:** Cllr Timms advised the meeting that guidance on revising the Emergency Plan was still awaited from Chichester District Council. The licence for the Cross Field changes had been received and needed to be signed by the chairman and clerk. **(Action: Cllr Bicknell & Clerk)**

**19/18 County Councillor Commentary:** County Councillor David Bradford had sent his apologies.

**20/18 District Council Commentary:** District councillor Philippa Hardwick had sent her apologies together with a report of recent District Council activities and initiatives which had been circulated to councillors prior to the meeting.

**21/18 Fernhurst Society Open Day – 17 March 2018:** The Parish Council has a manned stand at the planned Fernhurst Society Open Day scheduled to run between 10.00am and 2.00pm to answer parishioners enquiries and promote interest in its work. Named badges are to be provided for the event. **Action: (Clerk)**

**22/18 Financial Regulations:** The proposed Financial Regulations were approved and adopted. Proposed: Cllr Inns, Seconded: Cllr Timms.

**23/18 Councillor Vacancy:** An advertisement has been placed in the Fernhurst News (March Edition) to attract interested candidates.

**24/18 The White House Wall – The Green.** It was universally agreed that the actions of Chichester District Council had created an additional unnecessary hazard for pedestrians using the footpath. The clerk was instructed to write to Chichester District Council to ask

them to provide a safe, level, walk-way and for the written risk assessment produced prior to fencing off the footpath. **(Action: Clerk)**

The status of the Village Green is to be confirmed by an examination of the Parish records. Cllr Jenkins volunteered to carry out this task. **Action: Cllr Jenkins.**

*Cllr Jenkins retired from the meeting at this point.*

## **25/18 Correspondence & Other Matters:**

### **Councillors' Announcements:**

- **General Data Protection Regulations** – Cllr Tedd advised the meeting of his and the clerk's attendance at a recent GDPR tutorial organised by SSALC Ltd. The council will be required to adopt and implement an "Information Security Policy". **Action: Cllr Tedd & Clerk)**
- **West Sussex Association of Local Councils:** The chairman enquired if any councillor was planning to attend a meeting scheduled for Tuesday 6 March. None had plans to do so.
- **Annual Christmas Party:** the list of invited attendees needs updating and premises for the 2018 occasion should be booked. **Action: Cllr Timms.**
- **Public Toilets:** Cllr Williamson advised that on occasion the public toilets were not being locked at night. **Action: Clerk**

### **Clerk's Announcements:**

- **Banking Facilities:** Following the announcement by National Westminster Bank to withdraw from the provision of local banking services it was agreed to open an account with Lloyds Bank Plc. **Resolved: The council approves provision of banking services with Lloyds Bank plc commensurate with those currently existing with National Westminster bank. Proposed: Cllr Moncreiff; Seconded Cllr Williamson – carried unanimously. Action: Clerk**

## **26/18 Monthly Executive & Committee Reports**

- **January Bank Reconciliations:** were reviewed and agreed.
- **List of Payments and signing of cheques.** Authorisation of list of payments and signing of cheques.  
Approval of the above proposed by Cllr Timms, seconded by Cllr Black, carried unanimously.  
**Finance Committee** minutes of the meetings of the **23 October** and **20 November 2017** were received and noted.
- **Planning Committee:** Minutes of the meetings of the **27 November; 11 December 2017.** Noted, received and accepted.
- **Property, Highways & Environment Committee:** Minutes of the meeting of the 11 December 2017 were received and noted.

## **27/18 Update on Local Issues**

- **Services and Facilities for Young People:** Cllr Inns reported Youth Club attendance had improved and stabilised at around 10 for both Junior and Senior sessions. While there was no immediate financial crisis the Youth Club was running at an annual deficit of approximately £1,000 per annum.
- **Fernhurst Village Hall:** No report.

- **Policing:** No report.
- **Fernhurst Primary School:** Parking to set down and pick up pupils was still a problem with apparently more children arriving by car than ever.
- **Fernhurst Recreation Ground:** No report.

Meeting closed at 8.35pm.

**Date of Next Meeting: 14 March 2018**

**Chairman Signed:**.....

**Date:**.....