



# FERNHURST PARISH COUNCIL

## Property Committee Meeting Minutes Monday 11 December 2017

A meeting of the **Property, Highways and Environment Committee** took place at Fernhurst Village Hall on

**Monday 11 December 2017** at 5.00pm

**Councillors Present:** Mrs M Timms (Chairman), Mrs H Bicknell, Mr W Black, Mr J Smith.

**PHE/37/17 Apologies For Absence:** Mr J Buchanan, Mr G. Inns, Mrs M Jenkins, Mr A Moncreiff, Mr C Tedd, Mr G Williamson.

**PHE/38/17 DECLARATIONS OF INTEREST:** None.

**PHE/39/17 PREVIOUS MINUTES**

The Minutes of the Meeting held on **6 November 2017** were agreed as being a true record. Proposed Cllr Bicknell, seconded, Cllr Smith.

**PHE/40/17 NOTICE-BOARDS**

- Artwork to enable the “Millennium Map” insert for the notice-board to be produced is still awaited.
- Weather proof footings at the base of the new notice-board are required. **Action: (Clerk)**
- The old notice-board is to be relocated onto the Village Hall. Cllr Smith to confirm with the Village Hall Committee the precise location. **Action: (Cllr Smith)**
- The Fernhurst Centre has expressed an interest in placing its own notice-board on the wall site to be vacated by the Council and is to request a licence from Chichester District Council.

**PHE/41/17 CEMETERY LYCH-GATE**

- An amended design of increased wooden bracing for the lych-gate has now been approved although a narrative is required from the structural engineers. The narrative has been promised by the 15 December. **(Action: Clerk)**

**PHE/42/17 THE WHITE HOUSE – WALL SAFETY**

- Despite the inconvenience and potential hazard posed by the condition of the wall the occupier has three years in which to commence repairs as detailed in the approved planning application.

**PHE/43/17 CROSS FIELD**

- The bike rack has been installed and is open for business.

- The third tree agreed to be planted at Cross Field was to be installed by the Horticultural Society.
- The wooden portion of the seats at Cross Field requires treatment. **(Action: Clerk)**
- The electricity outlet in the grassed area could still be improved. A review by a suitably qualified person is to be undertaken. **(Action: Clerk)**

**PHE/44/17 PUBLIC TOILETS**

- The relatively short life-span of the Council’s lease on the public toilets has curtailed any scope for major investment.  
Cllr Black has examined the current lease which is confused. It would appear that the landlord, Chichester District Council is responsible for external repairs. Brad Gilbert is to be contacted to clarify and instigate. **(Action: MT)**

**PHE/45/17 VILLAGE GREEN FENCING**

- The work, partially completed, has been delayed by the necessity of the contractor being provided with details by B.T. of the paths of communication lines.

**PHE/46/17 PLAYGROUND SAFETY INSPECTIONS**

- The clerk informed the committee that he and the village handyman had received an hour’s training safety inspecting the children’s play area and would be responsible for the weekly inspections from the 1 January 2018.

**PHE/47/17 OTHER ITEMS**

- The Chairman thanked Cllr Black for his comprehensive review of council owned assets. It would form the basis of an ongoing maintenance regime going forward, utilising the village handyman wherever possible. **(Action: Clerk)**
- Cllr Black informed the committee that the seat half way down Church Road required remedial attention. **(Action: Clerk)**

Meeting Closed at 6.15pm

Signed.....

Date.....

Chairman