



FERNHURST PARISH COUNCIL

Parish Council Meeting Minutes Wednesday 11 July 2018

Minutes of the **Parish Council Meeting** held at Fernhurst Village Hall on
Wednesday 11 July 2018 at 6.45pm

Councillors Present: Mrs H Bicknell (Chairman), Mr W Black, Mr J Buchanan, Mr G Inns, Mrs M. Jenkins, Mr A. Moncreiff, Mr J Smith, Mrs M Timms, Mr G Williamson.

In Attendance: David Bradford (West Sussex County Council) K Jones (Clerk).

93/18 Apologies For Absence: Mrs S Bloomfield, Mr C Tedd.

94/18 Declarations of Interests: None.

95/18 Public Representations: None.

96/18 Previous Minutes: The Minutes of the Meeting of the **13 June 2018** were agreed and signed. Proposed: Cllr Jenkins, seconded: Cllr Inns.

97/18 Matters Arising From The Minutes: None not covered below.

98/18 County Council Commentary: County Councillor David Bradford updated the meeting on the latest developments at County level.

County Schools Policy: Regarded as unlikely to affect Fernhurst Primary School.

Midhurst Community Hospital – Bailey Ward Closure: The ward has been closed to new admissions owing to “a shortage of clinical staff”.

Velo South – The council was advised that the decision by West Sussex County Council to promote this event was taken at “Cabinet” level within the Council and councillors not members of the ruling cabinet. Cllr. Bradford was asked to try to ensure that if any attempt was made to repeat this event (or anything similar) then decisions were taken at full council level rather than at “Cabinet”.

99/18 District Council Commentary: District Councillor Philippa Hardwick has submitted her report by e-mail which has been circulated to councillors.

100/18 Velo South. This item was discussed under item 98/18.

101/18 New Homes Bonus 2018/19 – A draft application form has been completed and necessary supporting paperwork assembled. The clerk is to submit the completed application. **Action: Clerk)**

102/18 White House Wall – The Green. The advised start date for remedial work (9 July) has not been complied with.

103/18 Council Banking Arrangements – To be progressed – **Action: (Clerk)**

104/18 Council Policies – S.137 Grants – Standing Orders – Financial Regulations – Risk Assessment & Schedule Action: Cllr Moncreiff reported he had started to review

Financial Regulations, Grants Policy, and Risk Assessment Policy & Schedule. This draft work would need to be completed and considered for approval at a Finance Committee meeting prior to recommendation to the Full Council. **It was provisionally agreed to hold a Finance Committee meeting on the 3 September.** Cllr Bicknell reported she had commenced a review of the latest National Association of Local Councils' pro-forma Standing Orders compared to those currently used by Fernhurst Parish Council. She would conclude the review and bring recommendations to the Full Council. **Action (Cllr Bicknell / Cllr Moncreiff / Clerk) (Finance Committee Members).**

105/18 Correspondence & Other Matters:

Councillors' Announcements: Cllr Black requested approval for expenditure of £960 for maintenance work on Van Common. The council's insurance cover for tree inspection/safety and maintenance work on Van Common is to be investigated by the clerk. **Resolved: To approve expenditure of £960 for maintenance work on Van Common. Proposed Cllr Williamson, seconded Cllr Moncreiff. Action: (Clerk)**

Cllr Black raised the issue of the First World War Centenary Commemoration "There But Not There" silhouettes: Cllr Inns advised that the Parochial Church Council was pursuing this and it was agreed to leave the lead on this to Fernhurst PCC.

Councillors were reminded of the need to adopt an "official" e-mail address for council business. Cllr Tedd has offered to assist with this if required. **Action: (Cllr's Inns, Moncreiff, Smith & Timms)**

Clerk's Announcements: A parishioner had contacted the council about traffic speed restriction enforcement in the village. The clerk was instructed to refer the parishioner to the Sussex Safer Roads Partnership which has the knowledge and expertise to assist in this field. **Action: (Clerk)**

106/18 Monthly Executive & Committee Reports

- **June Bank Reconciliations:** were reviewed and agreed. Proposed: Cllr Moncreiff, seconded: Cllr Timms.
- **List of Payments and signing of cheques.** Authorisation of list of payments and signing of cheques.
Approval of the above proposed by Cllr Inns, seconded by Cllr Timms.
- **Planning Committee:** Minutes of the meetings of the **11 June 2018.** Noted, received and accepted.
- **Property, Highways and Environment Committee:** No minutes received and noted.

Cllr Black updated the council in three areas of activity that were demanding the voting of budget funds for legal expenses in the following areas:

a.) Public Toilets – extension and review of lease from Chichester District Council - £1,000.

b.) Cemetery & Other Landholdings – Investigation of title - £2,000.

c.) Cemetery Lych-Gate – Professional fees £700.

Resolved: All budgets were approved. Item a.) Proposed: Cllr Bicknell, seconded: Cllr Inns – item b.) Proposed: Cllr Timms, seconded: Cllr Buchanan – item c.) Proposed: Cllr Jenkins, seconded Cllr Buchanan

107/18 Update on Local Issues

- **Services and Facilities for Young People:** Cllr Inns advised the Fernhurst Youth Club was attracting approximately 15 to junior meetings and 6-8 at senior meetings. It was still actively looking for new committee members.
- **Fernhurst Village Hall:** WSCC Fire safety officers have advised on safety issues and a new evacuation “muster station” outside the garage in Midhurst Road.
- **Policing:** Sussex Police will be represented at the full council meeting on **October 10.**
- **Fernhurst Primary School:** The clerk was instructed to ask Cllr Bloomfield for a report of the meeting at the school on **June 13. Action: (Clerk)**
- **Fernhurst Recreation Ground:** No report.

It was with regret and sadness that the Council noted the deaths of **Commander Keith Evans RN** and **Barry Wood**. Both had contributed much to the life of the village over many years and will be missed.

Meeting closed at 7.50pm.

Date of Next Meeting: 12 September 2018

Chairman Signed:.....

Date:.....