



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 4 June 2018

A meeting of the **Property, Highways and Environment Committee** took place at
Fernhurst Village Hall on
Monday 4 June 2018 at 6.00pm

Councillors Present: Mr W Black, (Chairman), Mrs H Bicknell, Mr G. Inns, Mrs M Jenkins, Mr J Smith, Mr C Tedd, Mrs M Timms.

PHE/01/18 Apologies For Absence: Mr J Buchanan, Mr G Williamson.

PHE/02/18 ELECTION OF PROPERTY COMMITTEE CHAIRMAN & VICE-CHAIRMAN

Cllr Black was nominated to serve as committee chairman: proposed Cllr Timms, seconded Cllr Bicknell, carried unanimously.

Cllr Jenkins was nominated to serve as committee vice-chairman: proposed Cllr Black, seconded, Cllr Bicknell, carried unanimously.

PHE/03/18 DECLARATIONS OF INTEREST: None.

PHE/04/18 PREVIOUS MINUTES

The Minutes of the Meeting held on **11 December 2017** were agreed as being a true record. Proposed Cllr Timms, seconded, Cllr Bicknell.

PHE/05/18 ASSET REGISTER

Cllrs Black & Tedd agreed to investigate the possibilities of using the Parishes-On-Line mapping facility to record the locations of parish council assets. **Action: (Cllrs Black & Tedd)**

PHE/06/18 CEMETERY LYCH-GATE

The application for planning permission for restoration work on the cemetery lych-gate was proving to be far from straightforward. It was resolved to engage the services of the consulting engineers to finish and submit the application. Proposed Cllr Bicknell, seconded Cllr Inns. **Action: (Clerk)**

PHE/07/18 PUBLIC TOILETS

There has been no action from Chichester District Council on repairs to the exterior of the toilets. The parish council requires an extended lease before it is prepared to commit to any major refurbishment and Cllr Black undertook to engage with Chichester District Council on this issue. **Action: (Cllr Black)**

PHE/08/18 GRIT BINS

Cllr Smith has a plan for the installation this year of 7 new grit bins. The provision of Hippo bags filled with grit/salt in icy weather is no longer feasible.

Resolved: To propose to full council the purchase and installation of 7 new grit bins across the parish. Proposed: Cllr Timms, seconded Cllr Smith (Action: Cllr Smith)

Cllr Inns presented his apologies and left the meeting at this juncture.

Maintenance Programme

PHE/09/18 PUBLIC SEATS/ BUS SHELTERS / PLAYGROUND

Cllr Black updated the meeting with the maintenance programme for these three asset groups. The ambition is to make seats more attractive to sit on: eradicate wood worm and rot from wood in the bus shelters and ensure roofs are watertight: general maintenance of safety surfaces and equipment in the playground. It is envisaged that all of the required work is within the scope and capability of the village handyman.

PHE/10/18 VAN COMMON

A contractor is to be sought to make safe dead trees and limbs and cut back growth to improve sight lines at the road exit from Van Common. An updated maintenance plan is required together with an inspection of trees for safety purposes. Cllr Black agreed to review the common with a suitable contractor. **Action (Cllr Black)**

PHE/11/18/ THE WHITE HOUSE WALL – THE GREEN

Work is scheduled to start on 9 July.

PHE/12/18 VELO SOUTH

It was agreed that more publicity and information was required for local residents. The promised “mail drop” by VeloSouth had proven to be far from comprehensive.

Date of next meeting: 9 July 2018

Meeting Closed at 7.45pm

Signed.....

Date.....

Chairman