



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 10 September 2018

A meeting of the **Property, Highways and Environment Committee** took place at
Fernhurst Village Hall on

Monday 10 September 2018 at 6.00pm

Councillors Present: Mr W Black, (Chairman), Mrs H Bicknell, Mrs M Jenkins, Mr C Tedd, Mrs M Timms.

PHE/24/18 Apologies For Absence: Mr J Buchanan, Mr G. Inns, Mr J Smith, Mr G Williamson.

PHE/25/18 DECLARATIONS OF INTEREST: None.

PHE/26/18 PREVIOUS MINUTES

The Minutes of the meeting held on **4 June 2018** were approved and adopted.
Proposed: Cllr Jenkins, seconded: Cllr Bicknell
The Minutes of the meeting held on **9 July 2018** were approved and adopted.
Proposed: Cllr Bicknell, seconded Cllr Tedd.

PHE/27/18 ASSET REGISTER

Parishes-On-Line mapping facility to record the locations, photographs and written details of parish council assets still to be implemented. The three recently acquired grit bins have been added to the existing register. **Action: (Cllrs Black & Tedd, Clerk)**

PHE/28/18 TITLE REGISTRATIONS

The work is in hand with the preparing of statutory declarations.

PHE/29/18 TREE SURVEY & MANAGEMENT

Several quotations had been received for the initial tree survey project. **It was resolved: To recommend to the full council the acceptance of the cheapest quotation. Proposed: Cllr Timms, seconded Cllr Jenkins.**

The issue of the annual review of tree management could be resolved by agreeing a long-term contract.

PHE/30/18 A286 – IMPROVEMENTS – PEDESTRIAN CROSSING – LIGHTING

The committee discussed the possibility of a traffic calming scheme similar to that installed on the A272 at Rogate. There was no real enthusiasm expressed by the committee for promoting the prospect of such a project at the current time.
The issue of speeding traffic through the village, particularly on the A286 was discussed and speeding traffic seems to be an almost insurmountable problem. The clerk was instructed to ascertain if the speed camera on Fridays Hill is working and switched on. **Action: (Clerk)**

PHE/31/18 CEMETERY LYCH-GATE

Planning permission was granted on the 31 August. Despite lengthy efforts only two acceptable tenders have been received and it will not be possible to comply with the council's financial regulations in awarding the contract to rebuild the lych-gate.

Resolved: To recommend to the full council an additional budget of £900 to cover the creation of a JCT minor works contract and the oversight of the contract works by the retained engineers. It will also be recommended to award the contract for the works to the preferred bidder. Proposed Cllr Bicknell, seconded Cllr Tedd.

PHE/32/18 PUBLIC TOILETS

An extended draft lease has now been received from Chichester District Council which has been reviewed, revised and returned by Cllr Black. A budget of £500 to cover initial refurbishment and adaption ideas and drawings will be required.

PHE/33/18 GRIT BINS

The three new grit bins have now been installed and West Sussex County Council highways have been advised for filling purposes.

Maintenance Programme

PHE/34/18 PUBLIC SEATS/ BUS SHELTERS / PLAYGROUND

The public seat cleaning programme has now been completed except for one of the seats on the village green which is scheduled for later in the year. It was envisaged that three replacement seats would be required in the 2019/20 financial year.

PHE/35/18 BUS SHELTERS

Replacement cedar wood has been purchased to enable refurbishment of the three northernmost bus shelters; this work is scheduled for the end of September.

PHE/36/18 PLAYGROUND

The safety surfaces have been refurbished to the best of the village handyman's ability. The costs were approximately £500 in total and the work is regarded as a satisfactory repair.

PHE/37/18 VAN COMMON

The contracted tree work on Van Common has been completed to specification and the residents on the Common have commented favourably. The clerk has reported a number of instances where overhead telephone lines were in contact with tree branches and in one instance a tree trunk. These issues will be identified in detail in the forthcoming tree survey. The culvert under the entrance to Van Common is apparently obstructed. The clerk was instructed to ask West Sussex County Council Highways to clear it. **Action: (Clerk)**

PHE/38/18 OTHER MATTERS RAISED

Pedestrian controlled crossing on A286 has been tested and found to be working satisfactorily.

The lamp-post on the footpath between the A286 and Old Glebe that was overgrown by trees on Chichester Diocese land has been cleared.

The contractor engaged for grounds maintenance at the cemetery is temporarily incapacitated and is sub-contracting his responsibilities. Cllr Jenkins advised the meeting that the standard of grounds maintenance in the cemetery remained satisfactory.

Date of next meeting: 8 October 2018

Meeting Closed at 7.25pm

Signed.....

Date.....

Chairman