



# FERNHURST PARISH COUNCIL

## Parish Council Meeting Minutes Wednesday 10 October 2018

**Minutes** of the **Parish Council Meeting** held at Fernhurst Village Hall on  
**Wednesday 10 October 2018** at 6.45pm

**Councillors Present:** Mrs M Timms (Chairman), Mr W Black, Mr J Buchanan, Mr G Inns, Mrs M. Jenkins, Mr A. Moncreiff, Mr J Smith, Mr C Tedd, Mr G Williamson.

**In Attendance:** David Bradford (West Sussex County Council), Norma Graves (Chichester District Council), K Jones (Clerk).

**122/18 Apologies For Absence:** Mrs H Bicknell, Mrs S Bloomfield,

**123/18 Declarations of Interests:** None.

**124/18 Public Representations:** None.

**125/18 Previous Minutes:** The Minutes of the meeting of the **12 September 2018** were not agreed and signed. The clerk was instructed to amend and re-issue. **Action: (Clerk)**

**126/18 Matters Arising From The Minutes:** It was agreed that minuted decisions on expenditure would in future include the name of the appointed contractor/supplier. **Action: (Clerk)**

**127/18 County Council Commentary:** County Councillor David Bradford updated the meeting on the budgeting difficulties being experienced as financial support from central government continues to be reduced. He advised that arrangements for any proposed Velo South event for 2019 would be subject to proper democratic scrutiny by the county council. Cllr Bradford was advised of the particular disquiet caused by routing the event the wrong way up the one-way Church Road.

**128/18 District Council Commentary:** District Councillor Norma Graves updated the meeting on initiatives from Chichester District Council on a range of issues including Velo South, car park improvements in Midhurst, initiatives on homelessness and tentative steps to reduce use of plastic. The legality of the demolition of the White House wall has been raised with the householder.

**129/18 Velo South.** This item was discussed under items 127/18 and 128/18.

**130/18 Christmas Arrangements** Cllr Timms reported that the invitations to the Christmas Party had been printed and agreed to liaise with the caterers. The Christmas tree and lights for Crossfield are to be confirmed with Malcolm Dudman. Cllr Buchanan agreed to provide hymn sheets for the switching on of the lights celebration. **Action: (Cllrs Timms & Buchanan, Clerk)**

**131/18 New Homes Bonus 2018/19 –** The council has been advised of the decision of Chichester District council to award a grant of £2,000 to the parish council for new stage curtains in the village hall.

**132/18 Council Banking Arrangements** – To be progressed. The clerk has advised all account signatories of the required information to open a new bank account and responses are awaited.

**133/18 Council Policies – S.137 Grants – Standing Orders – Financial Regulations – Risk Assessment & Schedule.**

**It was resolved: To maintain the dates in the Grants Policy at the 15 November.**

**Proposed: Cllr. Buchanan, seconded Cllr Black.**

The clerk is to update and circulate to councillors adopted Financial Regulations, Grants Policy, Risk Assessment Policy. **(Action: Clerk).**

Review of council Standing Orders is ongoing.

**134/18 Correspondence & Other Matters:**

**Councillors' Announcements:**

Cllr Williamson advised that he had attended the "All Parishes" meeting in Chichester on the 8 October. Sussex Police are recruiting between 100 – 200 new officers but net recruitment after retirements was less clear.

Cllr Buchanan raised the prospect of multi – sectioned rubbish bins in the parish to separate re-cycleable waste. It was considered such an initiative needed leadership and support at the district council level. *Subsequent to the meeting the clerk is able to advise such multi-sectioned waste bins are already in use in Midhurst.*

Cllr Buchanan sought the agreement of the meeting to speak with the planning consultant, previously engaged on Fernhurst Neighbourhood Plan, to ensure the council was taking all necessary measures to ensure its validity, particularly with regard to planning matters. Agreement was forthcoming, on a no cost basis.

On behalf of the absent Cllr Bicknell, Cllr Timms raised the possibility of the council recording its meetings, either in whole or part, with particular reference to the construction and adoption of resolutions. The meeting did not think this was the best solution to the correct recording of resolutions, proposers and seconders. It was agreed that at the end of the meeting the clerk should read to the members the agreed resolutions, proposers and seconders for confirmation as to correctness and completeness. **Action: (Clerk)**

On behalf of Cllr Bloomfield the clerk raised the prospect of refreshing the playground. Cllr Bloomfield had made contact with a lady connected to the recent playground project in Fittleworth and had identified possible sources of funding. The meeting agreed that Cllr Bloomfield could proceed on the understanding that there was no provision in the 2018/19 budget for expenditure on the playground beyond normal maintenance. **Action: (Cllr Bloomfield)**

**135/18 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS**

- Bank reconciliation for September not presented for approval.
- Authorisation of list of payments and signing of cheques for October approved.  
**Proposed: Cllr Timms, seconded Cllr Moncreiff**
- **Planning Committee:** Minutes of the meeting of the **3 September 2018**. Noted, received and accepted.
- **Property, Highways and Environment Committee:** Minutes of the meeting of the **9 July and 10 September 2018**. Noted, received and accepted.

**136/18 Update on Local Issues**

- **Services and Facilities for Young People:** Cllr Inns reported that Fernhurst Youth Club had to date failed to attract any new committee members. An “Open Meeting” is planned for the 29 October in an attempt to recruit.  
Cllr Smith advised that the Youth Club was attracting approximately 14 juniors and 7-8 seniors to its meetings.
- **Fernhurst Village Hall:** No report
- **Policing:** The cancelled attendance of Sussex Police is to be rescheduled. **Action: (Clerk)**
- **Fernhurst Primary School:** No report
- **Fernhurst Recreation Ground:** No report.

Meeting closed at 9.00pm.

**Date of Next Meeting: 14 November 2018**

**Chairman Signed:**.....

**Date:**.....