



**FERNHURST  
PARISH  
COUNCIL**

**Property Committee Meeting  
Minutes  
Monday 8 October 2018**

A meeting of the **Property, Highways and Environment Committee** took place at  
Fernhurst Village Hall on  
**Monday 8 October 2018** at 6.00pm

**Councillors Present:** Mr W Black, (Chairman), Mrs M Jenkins, Mr J Smith, Mrs M Timms.

**PHE/39/18 Apologies For Absence:** Mr J Buchanan, Mrs H Bicknell, Mr G. Inns,  
Mr C Tedd, Mr G Williamson.

**PHE/40/18 DECLARATIONS OF INTEREST:** None.

**PHE/41/18 PREVIOUS MINUTES**

The Minutes of the meeting held on **10 September 2018** were approved and adopted.  
Proposed: Cllr Timms, seconded: Cllr Jenkins.

Matters arising: the clerk was instructed to inform West Sussex County Council Highways  
Department of the partial gully blockage at the junction of Vann Road/Van Common. **Action:**  
**(Clerk)**

**PHE/42/18 TITLE REGISTRATIONS**

Work is ongoing via the appointed solicitors.

**PHE/43/18 TREE SURVEY & MANAGEMENT**

The contracted consultant is to conduct the initial tree survey on the 17 October.

**PHE/44/18 CEMETERY LYCH-GATE**

The provision of gates is to be investigated. **(Action: Cllrs Black & Jenkins, Clerk)**  
It was agreed the existing noticeboards would not be replaced on completion of the works.

**PHE/45/18 PUBLIC TOILETS**

Repairs and repainting has been carried out to the external entrance doors.  
Progress on the lease extension has been slow: the initial draft received from Chichester  
District Legal Department has numerous errors.  
Initial plans have been prepared to include facilities for disabled people in a more  
comprehensive general refurbishment.

**PHE/46/18 GRIT BINS**

The three new grit bins have now been installed and West Sussex County Council highways  
have been advised for filling purposes.

**Maintenance Programme**

**PHE/47/18 PUBLIC SEATS**

Work is just about completed with the exception of one seat on the village green.

**PHE/48/18 BUS SHELTERS**

Work remains to be completed on two remaining shelters in the north of the parish.

**PHE/49/18 PLAYGROUND**

The surface under the “Saturn Ring” fixture requires restoration. Two replacement new junior swings and chains are to be ordered. **Action: (Clerk)**

**PHE/50/18 CEMETERY**

A hazardous stone memorial has been identified in the cemetery. Action is to be taken to eradicate the hazard. It is unlikely that living descendants can be identified and the expense will fall on the parish council. **Action: (Clerk)**

Trees and substantial bushes which have either self-seeded or been planted on graves are to be removed. **Action: (Clerk)**

The current cemetery regulations are to be e-mailed to Cllrs Jenkins and Timms for review. **Action: (Cllrs Jenkins & Timms, Clerk)**

**.PHE/51/18 OTHER MATTERS RAISED**

The cost of maintain the village green grass this year was regarded as expensive and alternative quotations are to be sought. **Action: (Cllr Black)**

**Date of next meeting: 12 November 2018**

Meeting Closed at 7.25pm

**Signed**.....

**Date**.....

**Chairman**