



**FERNHURST  
PARISH  
COUNCIL**

**Property Committee Meeting  
Minutes  
Monday 12 November 2018**

A meeting of the **Property, Highways and Environment Committee** took place at  
Fernhurst Village Hall on

**Monday 12 November 2018** at 6.00pm

**Councillors Present:** Mr W Black, (Chairman), Mrs H Bicknell, Mrs M Jenkins, Mr J Smith, Mrs M Timms, Mr G Williamson.

**PHE/52/18 Apologies For Absence:** Mr J Buchanan, Mr G. Inns, Mr C Tedd.

**PHE/53/18 DECLARATIONS OF INTEREST:** None.

**PHE/54/18 PREVIOUS MINUTES**

The Minutes of the meeting held on **8 October 2018** were approved and adopted.  
Proposed: Cllr Timms, seconded: Cllr Smith.

**PHE/55/18 MATTERS ARISING FROM PREVIOUS MINUTES:** None.

**PHE/56/18 TITLE REGISTRATIONS**

Statutory declarations have been sworn and the council's solicitor is now in a position to apply for title registrations.

**PHE/57/18 TREE SURVEY & MANAGEMENT**

Inclement weather has delayed the survey and is scheduled to be completed today.

**PHE/58/18 CEMETERY LYCH-GATE**

Tree stumps adjacent to the lych-gate have now been removed. No access to the cemetery through the lych-gate is now possible and temporary arrangements will have to suffice through the double gate higher up Church Road. The double-gate is to be kept open and Hockley & Dawson asked to advise on a suitable temporary walkway. The limited width pedestrian access from Glebe Road remains available but is not ideal in wet weather. Quotations for new gates are to be sourced. **Action: (Clerk)**

**PHE/59/18 PUBLIC TOILETS**

There is no progress to report on the new lease under negotiation.  
Risk assessments are required for fire safety and legionella's disease. A new electrical inspection report is required. **Action: (Clerk & Cllr Smith)**

**Maintenance Programme**

**PHE/60/18 PUBLIC SEATS**

The committee anticipated three new replacement seats would be required in the 2019/20 financial year: outside the old post office, in Church Road, and at the southern tip of the village green.

**PHE/61/18 BUS SHELTERS**

The maintenance programme for 2018/19 is now complete. The bus shelters at Kingsley Green and outside Fernhurst School will need work in 2019/20.

**PHE/62/18 PLAYGROUND**

Apart from two new junior swings and the refitting of another swing, work is to be deferred awaiting the outcome of Cllr Bloomfield’s investigations.

**PHE/63/18 CEMETERY**

The cemetery regulations, dating from 2002 had been given a quick refresh. The memorial requiring repair still awaits attention. Contact with the temporary maintenance contractor for the cemetery is proving difficult.

**PHE/64/18 VAN COMMON**

The partially obstructed gully at the road access to Van Common has been reported on the “Love Sussex” website.

**PHE/65/18 WINTER RESILIENCE PLAN**

Cllr Black asked Cllr Smith to email him a copy of the Winter Resilience Plan received from West Sussex County Council. **Action: (Cllr Smith)**

**PHE/66/18 VILLAGE GREEN**

Robin Quinnell is to be asked if he can recommend a contractor for the village green grass cutting. The finger post boards remain to be refurbished. **Action: (Clerk)**

**Date of next meeting: 10 December 2018**

Meeting Closed at 7.30pm

Signed.....

Date.....

**Chairman**