



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 11 February 2019

A meeting of the **Property, Highways and Environment Committee** took place at

The Fernhurst Centre on

Monday 11 February 2019 at 6.00pm

Councillors Present: Mr W Black, (Chairman), Mr J Buchanan, Mrs S Bloomfield, Mrs M Jenkins, Mr J Smith, Mrs M Timms.

PHE/20/19 Apologies For Absence: Mrs H Bicknell, Mr G. Inns, Mr C Tedd, Mr G Williamson.

PHE/21/19 DECLARATIONS OF INTEREST: None.

PHE/22/19 PUBLIC REPRESENTATIONS: Iain Brown addressed the committee to seek parish council support and representation on a proposed project to make the records of interments in the parish church graveyard and parish council cemetery more organised, complete and accessible.

PHE/23/19 PREVIOUS MINUTES

The Minutes of the meeting held on **7 January 2019** were approved and adopted. Proposed: Cllr Jenkins, seconded: Cllr Timms.

PHE/24/19 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/25/19 TITLE REGISTRATIONS

Applications have now been submitted by the solicitors. No decision is expected from the Land Registry within three months.

PHE/26/19 TREE SURVEY & MANAGEMENT

Evidence of suitable Public Liability insurance has been received from the prospective contractor. Decisions of "No Objection" have been received from Chichester District Council on the planning applications for tree work in the cemetery and Lickfold Road.

PHE/27/19 PUBLIC FOOTPATH MAINTENANCE

West Sussex County Council has published its 2019 Rights of Way Routine Inspection and Maintenance Schedule. The clerk was instructed to publicise the access site so that parishioners may report any problems directly. **Action: (Clerk)**

Three footpath issues were identified by councillors:

- a.) Rainwater collecting on the footpath on the northern boundary of Fernhurst School
- b.) Just up from the entrance to West Close
- c.) The uneven state of the area at the front of the Crossfield commercial premises, a Chichester District Council responsibility.

Action: (Clerk)

PHE/28/19 - ROAD SAFETY

The committee expressed strong support for the recently proposed Traffic Regulation Order on the A286 adjacent to Fernhurst Primary School. The committee also expressed reservations about its enforcement. Support was also expressed for the current activity by local residents to promote road safety in the parish, not least through a “Facebook” page. It was agreed the chairman would establish contact with them. **Action: (Cllr Black)**

The reported removal of cats eyes on the A286 to the north and south of the village was regarded as expenditure which has degraded the safety infrastructure of the road. The clerk was instructed to inquire of West Sussex County Council highways dept. for an explanation.

Action: (Clerk)

The committee did not consider that a “Parish Transport Plan” is warranted.

PHE/29/19 – GATWICK AIRPORT & NOISE POLLUTION

The clerk reported that the public consultation period for the Gatwick Airport Master-Plan 2019 had closed (10 January) before he had attempted to respond.

PHE30/19 - CEMETERY LYCH-GATE

The contractor has finished the works for which they are responsible. The old gates remain to be re-fitted and the disturbed ground landscaped. The possibility of new lych-gates is to be investigated and a draft design and budget formulated.

PHE/31/19 PUBLIC TOILETS

A suitably amended lease is still awaited from Chichester District Council. A consultant surveyor/architect, Daniel White, has submitted a quotation for drawings to building regulation standard and also for additional work if planning permission is required. The committee agreed to recommend this expenditure to the full council.

Action is required following receipt of the Legionella and Fire Risk Assessment reports.

Action: (Cllr Black, Clerk)

Maintenance Programme

PHE/32/19 PUBLIC SEATS

Refurbishment of the seat on the village green has been completed. Three seats are scheduled to be replaced in the 2019/2020 financial year – two of the type installed at Crossfield and one of the “Pew” type.

PHE/33/19 PLAYGROUND

Cllr Bloomfield is to progress the possibility of a playground project.

Action: (Cllr Bloomfield)

PHE/34/19 CEMETERY

Mr Iain Brown addressed the committee to explain the plans of the Fernhurst Archive to generate comprehensive and accessible information on both the Parish Church and Parish Council cemeteries. They were planning to use the project, now completed, by Lodsworth Heritage Society, as a template. Mr Brown sought the support and co-operation of the council. The committee agreed to support the project with Cllr Jenkins agreeing to represent the council on the steering committee. **Action: (Cllr Jenkins)**

Katherine Ellis addressed the committee on the subject of purchase of a burial plot in the cemetery. Ms Ellis was advised to contact the clerk outside of the meeting.

The clerk reported that following conversation with the maintenance contractor of the cemetery he would be resuming his duties at the end of February whilst continuing to use the services of a sub-contractor as required.

PHE/35/19 LITTER CONTROL

The committee agreed that litter disposal facilities were required at the following locations:

- The Playground (Fernhurst Parish Council)
- Crossfield car park (Chichester District Council)
- Fridays Hill Lay-By (West Sussex County Council)

Action: (Clerk)

Date of next meeting: 11 March 2019

Meeting Closed at 7.40pm

Signed.....

Date.....

Chairman