



**FERNHURST
PARISH
COUNCIL**

**Parish Council Meeting
Minutes
Wednesday 15 May 2019**

Minutes of the **Parish Council Meeting** held at Fernhurst Village Hall on
Wednesday 15 May 2019 at 6.45pm

Councillors Present: Mrs H Bicknell (Chairman), Mr W Black, Mr J Buchanan, Mr G Inns, Mrs M. Jenkins, Mr J Smith, Mrs M Timms, Mr G Williamson.

In Attendance: K Jones (Clerk).

57/19 Councillors' Acceptance of Office: Those councillors present who had not already done so completed Acceptance of Office forms.

58/19 Election of Council Chairman

Resolved: To elect Councillor Heather Bicknell as Council Chairman.

Proposed: Cllr Black, seconded Cllr Timms

59/19 Election of Council Vice-Chairman

Resolved: To elect Councillor Maureen Timms as Council Vice-Chairman.

Proposed: Cllr Bicknell, seconded Cllr Inns

60/19 Election of Planning Committee Members

Cllrs Bicknell, Black, Buchanan, Inns, Jenkins, Smith, Timms and Williamson were duly elected.

61/19 Election of Finance Committee Members

Cllrs Bicknell, Black, Buchanan, Inns, Timms and Williamson were duly elected.

62/19 Election of Property, Highways & Environment Committee Members

Cllrs Bicknell, Black, Buchanan, Inns, Jenkins, Smith, Timms and Williamson were duly elected.

63/19 Apologies For Absence: Cllr Bloomfield.

64/19 Declarations of Interests: None.

65/19 Public Representations: None.

66/19 Previous Minutes: The Minutes of the meetings of the **10 April 2019** were approved and signed.

Proposed: Cllr Jenkins, seconded: Cllr Timms

67/19 Matters Arising From The Minutes Not Covered Below: None.

68/19 County Council Commentary: None.

69/19 District Council Commentary: None.

70/19 Councillor Vacancies: Following the election on the 2 May the council has two vacancies. The clerk was instructed to commence the statutory advertising of the vacancies which would allow the council to co-opt councillors if no election is called.

Action: (Clerk)

71/19 Syngenta Planning Application: The Planning Committee has submitted its representations.

72/19 Parish Representative – South Downs National Park Authority: No councillor expressed interest in standing for this elected position.

73/19 Annual parish Meeting – 22 May 2019: Cllrs Buchanan And Timms agreed to provide refreshments at this event. **Action: (Cllrs Buchanan & Timms)**

74/19 Social Media Publicity & The Parish Council. The council agreed to seek training for the clerk from Pauline Colcutt. **(Action: Clerk/Cllr Bicknell)**

75/19 Council Banking Arrangements. The council agreed to delegate this item to the Finance Committee.

76/19 Correspondence & Other Matters:

Councillors' & Clerk's Announcements:

The clerk announced the internal audit had been conducted and completed today.

The clerk's nationally agreed salary increase of 2% was approved.

77/19 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

- Bank reconciliation for April was not presented for approval owing to a missing bank statement.
- Authorisation of list of payments and signing of cheques for May approved with the provision that the Hockley & Dawson payment is satisfactorily reconciled. **Action: (Cllr Black & Clerk)**
Proposed: Cllr Inns, seconded Cllr Buchanan
- **Planning Committee:** Minutes of the Planning Committee meetings of **25 March, 1 April, 15 April and 29 April 2019** received, noted and accepted.
Cllr Buchanan advised the next Planning Committee meeting would be held on Tuesday 28 May.
- **Property, Highways and Environment Committee:** Minutes of the meeting of the **8 April 2019**. Noted, received and accepted.
Cllr Black requested approval for budget expenditure of £3,000 for the supply and erection of new cemetery gates.
Resolved: To approve expenditure of £3,000 for the purchase and erection of new cemetery gates.
Proposed: Cllr Black, seconded Cllr Jenkins.

78/19 UPDATES ON LOCAL ISSUES

- **Services and Facilities for Young People:** Cllrs Inns and Smith reported that the Youth Club chairman, Chris James would be attending the Annual Parish Meeting on 22 May. The structure and fabric of the Youth club building is being reviewed and inspected.

- **Fernhurst Village Hall:** Mrs Carla Barnes has been elected as the new chairman of the Village Hall Trustees. The defibrillator is currently being maintained by the Village Hall.
- **Policing:** Car break-ins are being reported at rural car parks used by walkers.
- **Fernhurst Primary School:** No report.
- **Fernhurst Recreation Ground:** Cllr Bicknell reported that the Recreation Ground Trustees were still working on incorporation.

Meeting closed at 8.05pm.

Date of Next Meeting: 12 June 2019

Chairman Signed:.....

Date: 12 June 2019