



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 11 March 2019

A meeting of the **Property, Highways and Environment Committee** took place at
Fernhurst Village hall on

Monday 11 March 2019 at 6.00pm

Councillors Present: Mr W Black, (Chairman), Mrs H Bicknell, Mr J Buchanan, Mr G. Inns, Mrs M Jenkins, Mr J Smith, Mrs M Timms.

PHE/36/19 Apologies For Absence: Mr C Tedd, Mr G Williamson.

PHE/37/19 DECLARATIONS OF INTEREST: None.

PHE/38/19 PUBLIC REPRESENTATIONS: None.

PHE/39/19 PREVIOUS MINUTES

The Minutes of the meeting held on **11 February 2019** were approved and adopted.
Proposed: Cllr Timms, seconded: Cllr Jenkins.

PHE/40/19 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/41/19 TITLE REGISTRATIONS

Possessory Title to the northern section of the council's cemetery has now been received from the Land Registry. Title will become absolute in twelve years' time.

PHE/42/19 TREE SURVEY & MANAGEMENT

The contractor has now advised that work will not start on the council's trees until the 14 March with the initial areas to be the cemetery and land in the Lickfold Road.

PHE/43/19 PUBLIC FOOTPATH MAINTENANCE

It has been reported that the footpath between Nappers Wood and Van Common has become overgrown with possibly a fallen tree obstructing it. The footpath at the Lickfold Road adjacent to the entrance to the playground requires attention to the surface.

Three earlier issues remain unresolved:

- a.) Rainwater collecting on the footpath on the northern boundary of Fernhurst School
- b.) Just up from the entrance to West Close
- c.) The uneven state of the area at the front of the Crossfield commercial premises, a Chichester District Council responsibility.

Action: (Clerk)

PHE/44/19 - ROAD SAFETY

Cllr Black has made contact with Mike Hydon who is promoting road safety as an issue in the village.

The removal of cats eyes on the A286 to the north and south of the village was reported as a temporary measure to facilitate tar and chip dressing of the road surface following which the cats eyes will be restored.

Road Nameplates: The committee examined a proposal from Chichester District Council to relocate the existing “Nappers Wood” nameplate and replace it with one titled “Fidlers Close” (sic). The committee agreed with the relocation but the nameplate at the junction with Vann Road should include the following information: Leading To: Bishops Close, Merle Way, Nappers Wood, Nightingale Close, Oak Close. **Action: (Clerk)**

PHE/45/19 – VILLAGE GREEN

CCP Groundcare are to cut the grass on the Village Green.

PHE46/19 - CEMETERY LYCH-GATE

A certificate of Practical Completion has been received dated the 19 February 2019. The following issues remain to be completed:

- Structural wood to be stained (Village Handyman)
- Landscaping to be completed (Cemetery Maintenance Contractor)
- Quotation for cemetery wall re-pointing
- New gate design to be recommended.

PHE/47/19 PUBLIC TOILETS

The lease agreed with Chichester District Council is to be recommended for acceptance by the full council. A scale plan has been received from Chichester District Council for forwarding to the architect/surveyor.

The clerk was instructed to secure suitable signs to comply with the recent Fire Safety Survey.

The clerk was instructed to contact the manufacturers of the “Wallgate” washing units to obtain information on legionella risk avoidance.

Action: (Clerk)

Maintenance Programme

PHE/48/19 PUBLIC SEATS

Three seats are scheduled to be replaced in the 2019/2020 financial year – two of the type installed at Crossfield and one of the “Pew” type. The clerk raised the issue of the condition of the seat in Vann Road.

PHE/49/19 PLAYGROUND

Two new toddler swings have been installed.

The issue of the manifold notices at the playground was raised. The clerk was instructed to create a proposal to simplify and beautify. **Action: (Clerk)**

PHE/50/19 CEMETERY

The standing water in the cemetery (source unknown) persists. **Action: (Clerk)**

The “Burial Book” is to be updated as far as space permits. Cllr Jenkins kindly agreed to undertake this task. **Action: (Cllr Jenkins)**

PHE/51/19 LITTER CONTROL

The committee agreed that litter disposal facilities were required, if possible, at the following locations:

The Playground (Fernhurst Parish Council)

Crossfield car park (Chichester District Council)

Fridays Hill Lay-By (West Sussex County Council)

Action: (Clerk)

Date of next meeting: TBA.

Meeting Closed at 7.35pm

Signed.....

8 April 2019

Chairman