



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 13 May 2019

A meeting of the **Property, Highways and Environment Committee** took place at
Fernhurst Village hall on
Monday 13 May 2019 at 6.00pm

Councillors Present: Mr W Black, (Chairman), Mrs H Bicknell, Mrs S Bloomfield,
Mr J Buchanan, Mr G. Inns, Mrs M Jenkins, Mr C Tedd, Mrs M Timms.

PHE/68/19 Apologies For Absence: Mr J Smith, Mr G Williamson.

PHE/69/19 DECLARATIONS OF INTEREST: None.

PHE/70/19 PUBLIC REPRESENTATIONS: None.

PHE/71/19 PREVIOUS MINUTES

The Minutes of the meeting held on **8 April 2019** were approved and adopted.
Proposed: Cllr Timms, seconded: Cllr Jenkins.

PHE/72/19 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/73/19 TITLE REGISTRATIONS

No progress since the previous meeting – the lawyer has been instructed to chase the Land Registry.

PHE/74/19 TREE SURVEY & MANAGEMENT

The inspector who conducted the recent tree survey on behalf of the council has advised that an inspection in 2019 is not warranted and the next one should be October 2020.
A tree limb that is exerting pressure on a telephone cable has been identified on Van Common and is to be removed. **Action: (Clerk)**

PHE/75/19 PUBLIC FOOTPATHS

Nothing currently of note.

PHE/76/19 - HIGHWAYS

The A286 has been extensively resurfaced between Telegraph Hill and Camelsdale. The final section to the Surrey County boundary is regarded as in too poor a condition to be suitable for re-surfacing maintenance. Cats-eyes are to be reinstated following the resurfacing.

At this juncture Cllr Mrs S Bloomfield joined the meeting.

PHE/77/19 – VILLAGE GREEN

Problems of vehicle erosion of the Village Green edges and dog-fouling were discussed. The possible construction of a 3 vehicle parking bay would almost certainly require planning permission in a conservation area. To protect the unfenced edges of the Village Green it was

agreed to obtain quotations to extend the existing boundary fence. **Action: (Cllrs Black & Timms)**

PROJECTS:

PHE78/19 - CEMETERY LYCH-GATE – REPLACEMENT GATES

The quotation received from Knight & May at Stedham was to be recommended to the Council.

PHE/79/19 PUBLIC TOILETS

Affinity Chartered Surveyors & Architectural Services have carried out a survey of the premises to permit the drawing of proposed plans. Chichester District Council have conducted an asbestos survey. Wettons are to be chased for information they have agreed to supply. **Action: (Clerk)**

PHE/80/19 PLAYGROUND

Cllr Bloomfield displayed the first scheme that potential suppliers had supplied and others are awaited.

Maintenance Programme

PHE/81/19 PUBLIC SEATS

Quotations are required for the three proposed replacement seats to be submitted as a project for the New Homes Bonus grant award. **Action: (Clerk)**

PHE/82/19 BUS SHELTERS

The maintenance programme for 2019/20 is now complete.

PHE/83/19 TELEPHONE KIOSKS

Cllr Black reported the telephone kiosk on Kingsley Green has been refurbished.

PHE/84/19 CEMETERY

Following a review of the cemetery maintenance contract it was agreed to renew with the existing contractor subject to the addition of a clause for evidence of compulsory public liability insurance. **Action: (Clerk)**

Repointing of the eastern end of the cemetery wall is scheduled to start in May.

Cllr Jenkins is to complete the updating of the written cemetery burial records. **Action: (Cllr Jenkins)**

PHE/85/19 LITTER CONTROL/ZERO WASTE

Contact with West Sussex County Council and Chichester District Council over possible litter receptacles still required. **Action: (Clerk)**

Date of next meeting: 10 June 2019

Meeting Closed at 7.20pm

Signed.....

10 June 2019

Chairman