



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 10 June 2019

A meeting of the **Property, Highways and Environment Committee** took place at
Fernhurst Village hall on
Monday 10 June 2019 at 6.00pm

Councillors Present: Mr W Black, (Chairman), Mr J Buchanan, Mr G. Inns, Mrs M Jenkins, Mr J Smith, Mrs M Timms. In attendance for part of the meeting: Cllr David Bradford (West Sussex County Council)

PHE/86/19 Apologies For Absence: Mrs H Bicknell, Mr G Williamson.

PHE/87/19 ELECTION OF CHAIRMAN & VICE-CHAIRMAN

Election of Chairman: Cllr Black – proposed Cllr Jenkins, seconded Cllr Inns
Election of Vice - Chairman: Cllr Jenkins – proposed Cllr Black, seconded Cllr Timms

PHE/88/19 DECLARATIONS OF INTEREST: None.

PHE/89/19 PUBLIC REPRESENTATIONS: None.

PHE/90/19 PREVIOUS MINUTES

The Minutes of the meeting held on **13 May 2019** were approved and adopted.
Proposed: Cllr Jenkins, seconded: Cllr Smith.

PHE/91/19 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/92/19 TITLE REGISTRATIONS

Objections had been raised to limited parts of the application for the Village Green. The solicitors acting have been instructed to proceed only on the non-contentious part as this stage.

PHE/93/19 TREE SURVEY & MANAGEMENT

A contractor had been engaged to remove the tree limb resting on the cable and Vann Common. The issue of laurel and bamboo infestation on Van Common was discussed and the clerk was instructed to obtain a quotation for its eradication. **Action: (Clerk)** The clerk was also instructed to enquire if bi-annual tree inspections were compliant with insurance requirements and the necessary qualification level of the inspector. **Action: (Clerk)** An ash tree in Church Road had been identified as possibly requiring remedial work. The identification of the landowner is unclear as the tree is on a boundary. The clerk was instructed to investigate. **Action: (Clerk)**

PHE/94/19 PUBLIC FOOTPATHS

A section of footpath in the Lickfold Road beyond the playground has been identified as requiring attention. **Action: (Clerk)**

PHE/95/19 – HIGHWAYS

Cllr Bradford (WSCC) noted the A285 between Chichester and Petworth as receiving major investment to improve road safety. John Forster was identified as the head of road safety for West Sussex County Council.

Cllr Bradford also informed the committee of police action to deter illegal drug distribution which was a rural as well as urban issue and the lack of rural policing teams in Sussex. West Sussex County Council's Child Protection Department had recently been judged "Inadequate".

PHE/96/19 – VILLAGE GREEN

Quotations had been received for the extension of the of the village green fencing.

PROJECTS:

PHE97/19 - CEMETERY LYCH-GATE – REPLACEMENT GATES

The order for the replacement gates has been placed.

PHE/98/19 PUBLIC TOILETS

Affinity Chartered Surveyors & Architectural Services have carried out a survey of the premises to permit the drawing of proposed plans. A crack has been detected in the party wall with the garage block. An initial report from the surveyor is expected week commencing 17 June. Wettons are to be chased for information they have agreed to supply. **Action: (Clerk)**

PHE/99/19 PLAYGROUND

A scheme to tidy the notices is still required. **Action: (Clerk)** A litter bin for the playground is on order.

Maintenance Programme

PHE/100/19 PUBLIC SEATS

Prices have been obtained for the three replacement seats. The pew styled seat cost was considered unacceptable. Knight & May or Luke West may be able to offer a better price. **Action: (Clerk)**

PHE/101/19 BUS SHELTERS

An inspection of council assets will take place later in the year to identify any maintenance required.

PHE/102/19 TELEPHONE KIOSKS

The telephone kiosk in Crossfield was considered an unused eyesore. It's removal to be considered.

PHE/103/19 CEMETERY

The clerk advised the committee that software to manage business in the cemetery was ~ £1,000. However, he also advised the committee that it would be time consuming to install, configure and learn to use. It was regarded as highly desirable but would need a less busy time for the council.

PHE/104/19 LITTER CONTROL/ZERO WASTE

Contact with West Sussex County Council and Chichester District Council over possible litter receptacles still required. **Action: (Clerk)**

Date of next meeting: 10 June 2019

Meeting Closed at 7.20pm

Signed.....

8 July 2019

Chairman