



# FERNHURST PARISH COUNCIL

## Property Committee Meeting Minutes Monday 8 July 2019

A meeting of the **Property, Highways and Environment Committee** took place at  
Fernhurst Village hall on  
**Monday 8 July 2019** at 6.00pm

**Councillors Present:** Mr W Black, (Chairman), Mrs H Bicknell, Mrs S Bloomfield,  
Mr J Buchanan, Mr G. Inns, Mrs M Jenkins, Mr J Smith, Mrs M Timms.

**PHE/105/19 Apologies For Absence:** Mr G Williamson.

**PHE/106/19 DECLARATIONS OF INTEREST:** None.

**PHE/107/19 PUBLIC REPRESENTATIONS:** None.

### **PHE/108/19 PREVIOUS MINUTES**

The Minutes of the meeting held on **10 June 2019** were approved and adopted.  
Proposed: Cllr Inns, seconded: Cllr Timms.

**PHE/109/19 MATTERS ARISING FROM PREVIOUS MINUTES:** None not covered below.

### **PHE/110/19 TITLE REGISTRATIONS**

The lawyers acting for the council are to be contacted as to outstanding title applications.  
**Action: (Cllr Black).**

### **PHE/111/19 TREE MANAGEMENT**

A tree in Church Road has been identified as potentially unsafe. It is an old large tree and its roots, on inspection, appear to bridge the boundary with the New Rectory and the road verge. The clerk was instructed to write to Rev. Nick Haigh as to the view of the PCC/Diocese on this matter. **Action: (Clerk)**

Cllr Timms agreed to contact Robin Barnes in respect of the provision of a Christmas Tree this year for Crossfield. **Action: (Cllr Timms)**

Cllr Buchanan volunteered to conduct a "walk round" tree inspection in October as the professional tree inspection will be bi-annual. **Action: (Cllr Buchanan)**

### **PHE/112/19 – PUBLIC FOOTPATHS**

A Path Watch meeting has been organised with a "to be confirmed " date of the 3 September 2019.

### **PHE/113/19 – HIGHWAYS**

Details of West Sussex Highways road safety assessment policy are awaited from County Councillor David Bradford.

The gully and culvert between Vann Road and Van Common is overgrown and partially blocked – The village handyman is to be asked if he wishes to clear it. **Action: (Clerk)**

It was considered that there was a requirement for four additional "Grit Bins". Cllr Smith agreed to progress with Chichester District Council/West Sussex County council.

**Action: (Cllr Smith)**

**PHE/114/19 – VILLAGE GREEN**

Damage and erosion to the edges of the Village Green was to be repaired and reinstated prior to the extension of the fencing.

**PROJECTS:**

**PHE115/19 - CEMETERY LYCH-GATE – REPLACEMENT GATES**

Installation of the new gates is anticipated to be mid-August.

**PHE/116/19 - PUBLIC TOILETS**

Draft plans for the refurbishment have been received. Fire/No Smoking /Wet Floor signs to be installed. **Action: (Clerk)**

**PHE/117/19 PLAYGROUND**

Cllr Bloomfield advised she was pursuing development schemes with various potential contractors.

A scheme to tidy the notices is still required. **Action: (Clerk)**

A litter bin for the playground has been installed.

The annual ROSPA inspection is pending.

**Maintenance Programme**

**PHE/118/19 PUBLIC SEATS**

Ownership and responsibility for repair of the seat outside the Village Hall is to be established.

**PHE/119/19 BUS SHELTERS**

The roof repair to the bus shelter at Marley Hanger has proven ineffective in stopping water penetration. Quotations for full re-roofing are being pursued.

**PHE/120/19 TELEPHONE KIOSKS**

An initial request to remove the telephone kiosk in Crossfield awaited a response from BT.

**Action: (Cllr Timms)**

**PHE/121/19 CEMETERY**

Cemetery maintenance contract with the contractor to be signed. **Action: (Clerk)**

Repointing of the cemetery wall is proceeding.

Overhanging growth on cemetery store to be cut back. **Action: (Clerk)**

Litter on cemetery boundary to be removed. **Action: (Clerk)**

**PHE/122/19 LITTER CONTROL/ZERO WASTE**

Contact with West Sussex County Council and Chichester District Council over possible litter receptacles still required. **Action: (Clerk)**

The requirement for more dog-waste bins was discussed. Van Common and the footpath on the northern boundary of Fernhurst Primary School were identified as possible sites.

**Action:(Clerk/Cllr Black)**

**Date of next meeting: 9 September 201**

Meeting Closed at 7.20pm

Signed..... Chairman

**9 September 2019**