



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 9 September 2019

A meeting of the **Property, Highways and Environment Committee** took place at
Fernhurst Village hall on

Monday 9 September 2019 at 6.00pm

Councillors Present: Mrs M Jenkins, (Chairman), Mrs S Bloomfield, Mr J Buchanan,
Mr G. Inns, Mr J Smith, Mrs M Timms.

PHE/123/19 Apologies For Absence: Mr W Black, Mrs H Bicknell, Mr G Williamson.

PHE/124/19 DECLARATIONS OF INTEREST: None.

PHE/125/19 PUBLIC REPRESENTATIONS: Mr & Mrs Buchan addressed the committee in
support of their plans for a section of Van Common adjacent to their property.

PHE/126/19 PREVIOUS MINUTES

The Minutes of the meeting held on **8 July 2019** were approved and adopted.
Proposed: Cllr Inns, seconded: Cllr Buchanan.

PHE/127/19 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/128/19 TITLE REGISTRATIONS

Possessory Title has been granted to the council on the northern/"old" section of the council's
cemetery.

PHE/129/19 TREE MANAGEMENT

Two potentially hazardous trees in Church Road on Chichester Diocesan land have been
identified. There is currently no response to the council's enquiry to the Diocese and the clerk
was instructed to pursue. **Action: (Clerk)**

Contractors have been engaged to remove laurel and bamboo from Van Common. Cutting of
ivy growing up trees is to continue.

A "walk round" tree inspection on Van Common will be conducted on 22 October 2019 with
the aim of identifying any safety issues, threats to overhead wires and a basic management
plan. Cllrs Black, Buchanan and Van Common residents Robin Barnes and Neil Cotton to
participate. **Action: (Cllrs Black & Buchanan).**

PHE/130/19 THE LEYS

The clerk has written to Mr & Mrs Dummer requesting action on maintenance of their land
between The Leys and properties at Crossfield; a response is awaited.

PHE/131/19 – PUBLIC FOOTPATHS

A Path Watch meeting was not attended owing to the short notice period.

PHE/132/19 – HIGHWAYS

The gully and culvert between Vann Road and Van Common is overgrown and partially blocked: County Councillor David Bradford's offer of assistance has been taken up and the issue reported directly on the Love Sussex website.

The committee agreed to support the additional street nameplate for Hawksfold Lane West.

Action: (Clerk).

Following investigation the clerk advised the committee that "Nappers Wood" was grossly undersigned and needed a comprehensive plan of new nameplates with house numbers. Chichester District Council had agreed to consider the council's proposals.

Action: (Clerk/Cllr Inns)

Cllrs Jenkins and Bloomfield advised the new Traffic Regulation Order outside of Fernhurst Primary School was largely ignored by parents and dangerous parking continues. Enforcement of parking restrictions is a matter for Civil Enforcement Officers employed by Chichester District Council.

The proposed four additional "Grit Bins". Cllr Smith agreed to progress with Chichester District Council/West Sussex County council. A response to the request for grit bin information is required by the 27 September. **Action: (Cllr Smith)**

PHE/133/19 – VILLAGE GREEN

The extension of the village green fencing has been completed to be followed by further restoration of the grassed area.

PHE/134/19 – VAN COMMON

Following the representations from Mr & Mrs Buchan it was agreed by the committee that a more formal written agreement between the two parties was required. This would be as brief as possible but would lay out the obligations of both parties, the plan of works and the expected outcome. On-going maintenance of the area was also to be specified and responsibility apportioned. Cllr Buchanan kindly agreed to draw up a draft agreement for approval at the next Property Committee meeting. **Action: (Cllr Buchanan)**

PROJECTS:

PHE135/19 - CEMETERY LYCH-GATE – REPLACEMENT GATES

A mock-up of the gates has been reviewed and approved by Cllr Black and John Braithwaite. Installation is expected week commencing 9 September.

PHE/136/19 - PUBLIC TOILETS

Fire/No Smoking /Wet Floor signs have been installed.

PHE/137/19 PLAYGROUND

Cllr Bloomfield advised she was still awaiting submissions of a third proposed scheme. Applications for grant funding will be commenced.

A scheme to tidy the notices is still required. **Action: (Clerk)**

The annual ROSPA inspection report has been received.

Maintenance Programme

PHE/138/19 PUBLIC SEATS

It has been established that responsibility for maintenance of the public seat outside of the Village Hall rests with the Village Hall Trustees.

PHE/139/19 BUS SHELTERS

Two quotations for re-roofing the Marley Hanger bus shelter have been received.

Resolved: To recommend to the Full Council meeting acceptance of either quotation at the Council's discretion.

Proposed Cllr Inns, seconded Cllr Timms.

PHE/140/19 TELEPHONE KIOSKS

An initial request to remove the telephone kiosk in Crossfield still awaits a response from BT.

Action: (Cllr Timms)

PHE/141/19 CEMETERY

Cemetery maintenance contract with the contractor to be signed. **Action: (Clerk)**

Repointing of the cemetery wall is proceeding.

Overhanging growth on cemetery store to be cut back. **Action: (Clerk)**

Litter on cemetery boundary to be removed. **Action: (Clerk)**

PHE/142/19 LITTER CONTROL/ZERO WASTE

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

Chichester District Council has agreed to extend the weekly Crossfield "litter-picking" schedule to include the car park. This was regarded as preferable to installing a litter receptacle in the car park.

Following a period on monitoring Chichester District Council declined to install a further dog-waste bin on the footpath north of the school. Residents of Van Common had opposed any dog-waste bins on Van Common

Date of next meeting: 7 October 2019

Meeting Closed at 7.20pm

Signed..... Chairman

7 October 2019