



FERNHURST PARISH COUNCIL

Parish Council Meeting Minutes Wednesday 9 October 2019

Minutes of the **Parish Council Meeting** held at Fernhurst Village Hall on
Wednesday 9 October 2019 at 6.45pm

Councillors Present: Mrs M Timms (Chairman), Mr W Black, Mr J Buchanan, Mr G Inns, Mrs M. Jenkins, Mr J Smith, Mr G Williamson.

In Attendance: District Cllr Peter Wilding, K Jones (Clerk).

129/19 Apologies For Absence: Mrs H Bicknell, Mrs S Bloomfield.

130/19 Declarations of Interests: None.

131/19 Public Representations: None.

132/19 Previous Minutes: The Minutes of the meeting of the **9 September 2019** were approved and signed.

Proposed: Cllr Inns, seconded: Cllr Jenkins.

133/19 Matters Arising From The Minutes Not Covered Below: None.

134/19 County Council Commentary: None.

135/19 District Council Commentary: District Councillor Peter Wilding advised the council his cabinet responsibility was now finance and that of Cllr. Norma Graves, housing. Financial constraints at West Sussex County Council were causing more pressures on services delivered by the District Council. The Chichester Local Plan had yet to be finalised.

136/19 Councillor Vacancies: The clerk advised the meeting that the councillor vacancies were to be re-advertised in the November and December issues of the Fernhurst News.

137/19 Christmas: The clerk advised the meeting that the switching on of the Christmas Lights would be advertised in the Fernhurst News for November and December. The Christmas Tree kindly donated by Robin Barnes, was to be erected on the grassed area of Crossfield. The electrical supply and Christmas Lights were to be installed by Terry Layphries. **Action: (Cllr Buchanan & Clerk)**
An update of the Council Christmas Party List is to be undertaken. The chairman of the Choral Society is to be contacted with reference to Christmas decorations in the Village Hall. **(Action: Cllr Timms)**

138/19 Crossfield/The Leys: The clerk advised the meeting that the landowners at The Leys had responded to the council's request for attention to the overgrown state of their land. The response was considered less than satisfactory and offered no respite to the affected residents in Crossfield.

The clerk was instructed to write to Hyde Housing Association whose tenants and property are affected and whose land adjoins The Leys. **Action: (Clerk)**

139/19 Public Toilets: Covered under item **144/19** below.

140/19 Social Media Publicity & The Parish Council.

Discussion was deferred until the December meeting.

141/19 Council Standing Orders/Financial Regulations Review: The Standing Orders were reviewed and it was agreed that the wording should be made as gender neutral as practical with the retention of the title of Chairman, regarded by the council as not gender specific. **Action: (Clerk)**

Review of the Financial Regulations was delegated to the Finance Committee meeting scheduled for the 28 October 2019.

142/19 New Homes Bonus 2019/20

The clerk advised the meeting that the council's application for £857 available under the Chichester District Council New Homes Bonus scheme had been successful.

It was resolved: Fernhurst Parish Council accepts the terms and conditions of the following agreements between Chichester District Council and Fernhurst Parish Council: New Homes Bonus (Parish Allocations) 2019/2020 and the clerk is authorised to sign the acceptance on behalf of the council.

Proposed: Cllr Jenkins, seconded Cllr Inns.

143/19 Correspondence & Other Matters:

Councillors' & Clerk's Announcements: The council has been reminded that its **Emergency Plan** requires updating. **Action: (All)**

144/19 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

Finance and Administration

- Bank reconciliation for September was presented for approval.
Proposed: Cllr Inns, seconded Cllr Black.
- Authorisation of list of payments and signing of cheques for October approved.
Proposed: Cllr Black, seconded Cllr Inns.
The Finance Committee meeting minutes of the **17 June 2019** were received and noted.
- **Planning Committee:** Minutes of the Planning Committee meetings of **19 August & 16 September 2019** received, noted and accepted.
Cllr Buchanan advised that Kelly Porter – Major Projects Lead at South Downs National Park Authority had agreed to address the council in respect of the revised planning application for the Fernhurst Park/Syngenta site at a date to be confirmed.
Action: (Cllr Buchanan)
- **Property, Highways and Environment Committee:** Minutes of the meeting of the **9 September 2019**. Noted, received and accepted.

In respect of the refurbishment of the Public Toilets; a costed bill of works has been requested from the consulting surveyor.

Following the New Homes Bonus Grant award it was decided to proceed with the purchase of three replacement public seats.

- **Resolved: To authorise payment in the sum of up to £2,000 to purchase 3 replacement public seats.**

Proposed: Cllr Jenkins, seconded, Cllr Timms.

Cllr Smith proposed the council authorise the licence agreement from West Sussex County Council Highways dept. for the installation of four new salt/grit bins.

- **Resolved: That the licence agreement for installation of four new grit bins be signed on behalf of the council.**

Proposed: Cllr Jenkins, seconded Cllr Timms.

Van Common

The issue of the proposed grant of a licence to Mr Buchan in respect of a small section of Van Common adjacent to “Woodlands” was discussed. The clerk was instructed to contact Emma Kierans of Chichester District Council Planning Enforcement to seek clarification of the current position and seek a way forward. **Action: (Clerk)**

The Leys/Crossfield

Following the response from the landowners at The Leys the clerk was instructed to write to Hyde Housing Association Ltd seeking their support for their tenants. **Action: (Clerk)**

145/19 UPDATES ON LOCAL ISSUES

- **Services and Facilities for Young People:** Fernhurst Youth Club thanked the Parish Council for its financial support in the form of a grant.

The Youth Club has a new volunteer who is proving very popular with participants. The Junior Club is currently attracting 15-20 members each week but unfortunately the Senior Club has closed owing to lack of support.

- **Fernhurst Village Hall:** No report.
- **Policing:** No report.
- **Fernhurst Primary School:** No report.
- **Fernhurst Recreation Ground:** No report

Meeting closed at 8.30pm.

Date of Next Meeting: 13 November 2019

Chairman Signed:.....

Date: 13 November 2019