



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 7 October 2019

A meeting of the **Property, Highways and Environment Committee** took place at
Fernhurst Village hall on
Monday 7 October 2019 at 6.00pm

Councillors Present: Mr W Black, (Chairman), Mr J Buchanan, Mr G. Inns, Mrs M Jenkins, Mr J Smith, Mrs M Timms.

PHE/143/19 Apologies For Absence: Mrs H Bicknell, Mrs S Bloomfield, Mr G Williamson.

PHE/144/19 DECLARATIONS OF INTEREST: None.

PHE/145/19 PUBLIC REPRESENTATIONS: None.

PHE/146/19 PREVIOUS MINUTES

The Minutes of the meeting held on **9 September 2019** were approved and adopted.
Proposed: Cllr Jenkins, seconded: Cllr Buchanan.

PHE/147/19 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/148/19 TREE MANAGEMENT

The council has now received a response from Chichester Diocese who have pronounced that neither of the two trees causing concern in Church Road are their property. This pronouncement is rather surprising. The clerk was instructed to contact West Sussex County Council to see if they owned the land on which the trees are rooted. **Action: (Clerk)**

Contractors have been engaged to remove laurel and bamboo from Van Common. Cutting of ivy growing up trees is to continue.

A "walk round" tree inspection on Van Common will be conducted on 22 October 2019 with the aim of identifying any safety issues, threats to overhead wires and a basic management plan. Cllrs Black, Buchanan and Van Common residents Robin Barnes and Neil Cotton to participate. **Action: (Cllrs Black & Buchanan).**

PHE/149/19 THE LEYS

A response has been received from the landowners at The Leys which was regarded as unsatisfactory and would not bring any relief to the afflicted residents. The clerk was instructed to write to Hyde Housing Association to seek their practical support for the residents. **Action: Clerk**

PHE/150/19 – PUBLIC FOOTPATHS

The footpath in West Close has at last been repaired by West Sussex County Council Highways Dept.

PHE/151/19 – HIGHWAYS

It has been established the gully and culvert between Vann Road and Van Common is the responsibility of the Parish Council. A contractor has been engaged to clear the eastern section which is overgrown and blocked by silt.

A licence from West Sussex County Council to install four new grit bins is to be agreed and signed. The Winter Resilience Plan for side-roads is to be updated.

Action: (Cllr Smith/Clerk)

Following investigation the clerk had advised the committee that “Nappers Wood” was grossly undersigned and needed a comprehensive plan of new nameplates with house numbers.

Chichester District Council had agreed to consider the council’s proposals.

Action: (Clerk/Cllr Inns)

PHE/152/19 – VILLAGE GREEN

The restoration of the grassed area has been completed.

PHE/153/19 – VAN COMMON

Cllr Buchanan had drawn up a draft Licence Agreement between the Parish Council and Mr Buchan for the maintenance of a small area of the common adjacent to the entrance to Woodlands. The issue has been complicated by the involvement of Chichester District Council Planning Enforcement. The clerk was instructed to contact the Planning Enforcement Officer to seek clarification. **Action: (Cllr Buchanan/Clerk)**

PROJECTS:

PHE154/19 - CEMETERY LYCH-GATE – REPLACEMENT GATES

The new gates were installed on Friday 4 October and had already received appreciative comment.

PHE/155/19 - PUBLIC TOILETS

Chichester District Council has given agreement in principle to the council’s redevelopment proposals. A detailed Planning application has been submitted and a detailed cost schedule being prepared. The work will be put out to tender.

The No Smoking/Wet Floor signs have been installed in the toilets.

PHE/156/19 PLAYGROUND

The annual RoSPA inspection had identified several minor issues to be addressed. **Action: (Clerk).**

A scheme to tidy the notices is still required. **Action: (Clerk)**

The meeting considered it would be an improvement to install a fixed picnic table with benches for the benefit of playground visitors.

Maintenance Programme

PHE/157/19 PUBLIC SEATS

The maintenance programme for the year has been completed.

PHE/158/19 BUS SHELTERS

The shelter at Marley Hanger has been re-roofed.

PHE/159/19 TELEPHONE KIOSKS

The BT proposal to remove the telephone kiosk at Crossfield is out for consultation.

PHE/160/19 CEMETERY

Repointing of the cemetery wall has been completed.

Quotations are to be sought for the reduction of the tall hedge at the eastern boundary of the cemetery and for the removal of undergrowth at the southern and western sections adjacent to the garage. **Action: (Clerk)**

PHE/161/19 LITTER CONTROL/ZERO WASTE

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

Date of next meeting: 11 November 2019

Meeting Closed at 7.30pm

Signed..... **Chairman**

11 November 2019