



**FERNHURST
PARISH
COUNCIL**

**Parish Council Meeting
Minutes
Wednesday 13 November 2019**

Minutes of the **Parish Council Meeting** held at Fernhurst Village Hall on
Wednesday 13 November 2019 at 6.45pm

Councillors Present: Mrs H Bicknell, (Chairman), Mr W Black, Mr J Buchanan,
Mr G Inns, Mrs M. Jenkins, Mr J Smith, Mrs M Timms.

In Attendance: County Cllr David Bradford, K Jones (Clerk).

146/19 Apologies For Absence: Mrs S Bloomfield, Mr G Williamson.

147/19 Declarations of Interests: None.

148/19 Public Representations: None.

149/19 Previous Minutes: The Minutes of the meeting of the **9 October 2019** were
approved and signed.

Proposed: Cllr Jenkins, seconded: Cllr Inns.

150/19 Matters Arising From The Minutes Not Covered Below: None.

151/19 County Council Commentary: Cllr David Bradford advised of changes at cabinet
level within West Sussex County Council and the suspension of the chief executive. A new
highways maintenance contract has been awarded and additional Police Community
Support Officers are being actively recruited and trained.

152/19 District Council Commentary: District Councillor Norma Graves had provided a
written monthly report which had been circulated to all councillors.

153/19 Councillor Vacancies: The clerk advised that an application to fill one of the two
casual vacancies had been received. The applicant was unable to attend this meeting but
would be available for the December meeting.

154/19 Christmas: Arrangements with the Christmas Tree and Lights were still in place.
Cllr Buchanan agreed to arrange choral sheets and ask for the attendance of the choir.

Action: (Cllr Buchanan)

Cllr Timms advised that the arrangements for the Christmas function on the 14 December
were progressing according to plan.

155/19 Crossfield/The Leys: The clerk had written to Hyde Housing Association Ltd at
both its London headquarters and Chichester regional office but had yet to receive any
response or even acknowledgement. Cllr Inns agreed to raise the issue with the Hyde
regional management. **Action: (Cllr Inns)**

156/19 Fernhurst Park/Syngenta Planning Application: The clerk was instructed to send a copy of the council's latest representations to District Councillor Norma Graves.

157/19 Council Standing Orders/Financial Regulations Review: The revised Standing Orders that had been circulated prior to the meeting were discussed.

Resolved: To adopt with immediate effect the new Council Standing Orders.
Proposed Cllr Timms, seconded Cllr Inns

The Council's Financial Regulations had been reviewed and circulated prior to the meeting to all councillors. Following discussion it was:

Resolved: To adopt with immediate effect the new Council Financial Regulations.
Proposed: Cllr Black, seconded Cllr Smith

158/19 West Close – Vehicle Parking: The council has received complaints from residents over parking on grassed areas in West Close and cars parking in the road in an obstructive manner. The land that is being parked on is the responsibility of Chichester District Council as is parking enforcement. The council considered the residents should take up their concerns with Chichester District Council directly and the clerk was instructed to write to the complainants to that effect. **Action: (Clerk)**

159/19 Dog Fouling: Complaints have been received of dog fouling along the footpath at the norther boundary of Fernhurst Primary School. The local Beavers have offered to design posters to deter anti-social dog fouling. The clerk was instructed to write to Chichester District Council in an attempt to get additional dog waste bins installed.
Action: (Clerk)

160/19 Correspondence & Other Matters:

Councillors' & Clerk's Announcements: The council has been reminded that its **Emergency Plan** requires updating. **Action: (All)**

161/19 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

Finance and Administration

- Bank reconciliation for October was presented for approval.
Proposed: Cllr Black, seconded Cllr Timms
- Authorisation of list of payments and signing of cheques for November approved.
Proposed: Cllr Inns, seconded Cllr Buchanan.
The Finance Committee meeting minutes of the **17 June 2019** were received and noted.
- **Planning Committee:** Minutes of the Planning Committee meeting of **3 October 2019** received, noted and accepted.
- **Property, Highways and Environment Committee:** Minutes of the meeting of the **7 October 2019**. Noted, received and accepted.

Cllr Black proposed a budget sum of £2,200 + VAT be voted to instruct Daniel White of Infinity to project manage the refurbishment of the public toilets.

- **Resolved: To authorise payment in the sum of up to £2,200 + Vat to project manage the refurbishment of the public toilets.**
Proposed: Cllr Black, seconded, Cllr Jenkins.
- **Van Common:** Cllr Black proposed the clerk be authorised to sign a licence agreement with Mr Buchan of Woodlands, Van Common, in respect of the small area of land at the southern side of the entrance to Woodlands.

- **Resolved: The clerk is authorised to sign on behalf of the council the licence agreement between the council and Mr Buchan of Woodlands, Van Common in respect of Van Common.**
Proposed: Cllr Black, seconded, Cllr Jenkins.

162/19 UPDATES ON LOCAL ISSUES

- **Services and Facilities for Young People:**

The Youth Club has a new volunteer who is proving very popular with participants. The Junior Club continues to attract 15-20 members each week but unfortunately the Senior Club is still moribund.

- **Fernhurst Village Hall:** The heating issues have now been resolved except in the parish council's office.
- **Policing:** No report.
- **Fernhurst Primary School:** No report.
- **Fernhurst Recreation Ground:** Fundraising for the pavilion redevelopment was reported to have reached £180,000

Meeting closed at 8.35pm.

Date of Next Meeting: 11 December 2019

Chairman Signed:.....

Date: 13 November 2019