



# FERNHURST PARISH COUNCIL

## Property Committee Meeting Minutes Monday 11 November 2019

A meeting of the **Property, Highways and Environment Committee** took place at  
Fernhurst Village hall on

**Monday 11 November 2019** at 6.00pm

**Councillors Present:** Mr W Black, (Chairman), Mrs H Bicknell, Mr G. Inns, Mrs M Jenkins, Mr J Smith, Mrs M Timms.

**PHE/162/19 Apologies For Absence:** Mrs S Bloomfield, Mr J Buchanan, Mr G Williamson.

**PHE/163/19 DECLARATIONS OF INTEREST:** None.

**PHE/164/19 PUBLIC REPRESENTATIONS:** None.

### **PHE/165/19 PREVIOUS MINUTES**

The Minutes of the meeting held on **7 October 2019** were approved and adopted.  
Proposed: Cllr Inns, seconded: Cllr Timms.

**PHE/166/19 MATTERS ARISING FROM PREVIOUS MINUTES:** None not covered below.

### **PHE/167/19 TREE MANAGEMENT**

Following a thorough walk-round inspection of Van Common (22 October) a list of necessary work has been drawn up and put out to tender with potential contractors. Ash die-back is recognised as an increasing problem that will need work as safety demands. The council has received complaints that the footpath at the western end of Church Road being narrowed by an intruding laurel hedge. The clerk was instructed to write to the householder to request their attention to their hedge. **Action: (Clerk)**

### **PHE/168/19 THE LEYS**

The land at The Leys where overbearing trees and general undergrowth is restricting neighbours' amenity continues to be an issue. The council continues to explore a resolution with the options of pursuing the landowners, Chichester District Council and Hyde Housing Association Ltd. **Action: (Clerk)**

### **PHE/169/19 – HIGHWAYS**

The culvert underneath the footpath at Van Common/Vann Road is to be checked to see if it is clear and functioning. **Action: (Clerk)**

The four newly acquired grit bins have been installed and require filling. **Action: (Cllr Smith/Clerk)**

Nappers Wood signage to be agreed. **Action: (Cllr Inns/Clerk)**

### **PHE/170/19 – VAN COMMON**

Following a meeting with Chichester District Council Planning Enforcement Mr Buchan has been advised to submit a planning application for the work on Van Common. The licence agreement from the parish council will form part of the application.

## **PROJECTS:**

### **PHE171/19 – ASSET REGISTER**

Cllr Black reported that most of the council's assets have now been added to a map using "Parish On-Line" mapping facility.

### **PHE/172/19 - PUBLIC TOILETS**

A first draft of potential costs has been received from the surveyor. The committee agreed to recommend to the council that the contract/project should be professionally managed. The clerk and village handyman are to undergo awareness training to enable them to test the public toilets in respect of legionella control.

### **PHE/173/19 PLAYGROUND**

Following the annual RoSPA inspection; the clerk and village handyman had reviewed every issue raised and determined any necessary rectification. The surface under the Saturn ring will require a contractor to be engaged. **Action: (Clerk)**.

A scheme to tidy the notices is still required. **Action: (Clerk)**

A picnic table complete with benches is to be ordered for the playground. **Action: (Clerk)**

### **PHE/174/19 PUBLIC SEATS**

Following further consideration it was agreed to recommend to the council to vary the purchase of three replacement seats to be all of the cast-iron Victorian style, painted black.

## **Maintenance Programme**

### **PHE/175/19 CEMETERY**

Following receipt of quotations the clerk was authorised to instruct the contractors in respect of the reduction of the large hedge at the eastern boundary and also the removal of scrub at the western boundary. **Action: (Clerk)**

### **PHE/161/19 LITTER CONTROL/ZERO WASTE**

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

The matter of more dog waste disposal facilities along the footpath at the northern boundary of Fernhurst Primary School is to be raised with Chichester District Council again, **Action: (Clerk)**

**Date of next meeting: 9 December 2019**

Meeting Closed at 7.30pm

Signed..... **Chairman**

**11 November 2019**