



**FERNHURST
PARISH
COUNCIL**

**Property Committee Meeting
Minutes
Monday 9 December 2019**

A meeting of the **Property, Highways and Environment Committee** took place at
The Fernhurst Centre on
Monday 9 December 2019 at 6.00pm

Councillors Present: Mrs M Jenkins (Chairman), Mrs H Bicknell, Mr G. Inns, Mr J Smith, Mrs M Timms, Mr G Williamson.

PHE/177/19 Apologies For Absence: Mr W Black, Mrs S Bloomfield, Mr J Buchanan.

PHE/178/19 DECLARATIONS OF INTEREST: None.

PHE/179/19 PUBLIC REPRESENTATIONS: None.

PHE/180/19 PREVIOUS MINUTES

The Minutes of the meeting held on **11 November 2019** were approved and adopted.
Proposed: Cllr Inns, seconded: Cllr Timms.

PHE/181/19 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/182/19 TREE MANAGEMENT

The essential tree work identified on the inspection visit of 22 October has been issued by Cllr Black to four potential contractors for pricing. All four submitted a tender and the lowest price of £1,080 is recommended for acceptance.

Resolved: To recommend to the full council meeting of 11 December 2019 acceptance of Adam Gibson Tree Care tender in sum of £1,080.

Proposed: Cllr Bicknell, seconded Cllr Timms.

PHE/183/19 THE LEYS

Land adjacent to the junction with Vann Road is unregistered and current ownership difficult to establish. The clerk was instructed to contact Chichester District Council to enquire if they owned the site. **Action: (Clerk)**

The issue of trees and undergrowth limiting natural light to residents at Crossfield is to be pursued through Chichester District Council Environmental Health and Hyde Housing Association Ltd. **Action: (Clerk)**

PHE/184/19 – HIGHWAYS

The four newly acquired grit bins have been installed and require filling. **Action: (Clerk)**
Nappers Wood signage to be agreed. **Action: (Cllr Inns/Clerk)**

PHE/185/19 – VAN COMMON

Culverts – The culvert under the footpath from Vann Road is blocked at its western end as is another culvert under the branch track to Vanfold's garages. CCP have been asked to investigate.

Meadow Licence: Has been signed off and available to submit with planning application.

PROJECTS

PHE/186/19 - PUBLIC TOILETS

The clerk and village handyman have been trained in legionella testing training and weekly testing initiated.

Refurbishment: Planning consent was granted on the 14 November. Chichester District Council is to issue a “Deed of Rectification” to alter the demise to include the surrounding pavement as a “Licence to Alter”. A budget of £1,500 for legal fees is required to cover the parish council’s costs.

Resolved: To recommend to the full council approval of a budget of £1,500 to fund amendments to the lease on the public toilets.

Proposed: Cllr Bicknell, seconded Cllr Inns

The council’s appointed project manager is to issue costings for optional extra works and a programme timetable leading to the start of works.

PHE/187/19 PLAYGROUND

The surface under the Saturn ring will require a contractor to be engaged. **Action: (Clerk).**

A scheme to tidy the notices is still required. **Action: (Clerk)**

A picnic table complete with benches is to be ordered for the playground. **Action: (Clerk)**

Replacement Scheme: The amount of funding the parish council is able and willing to contribute to this scheme remains to be determined.

PHE/188/19 PUBLIC SEATS

The specification of the seats and memorial plaque has been decided. The clerk is to order the seats. **Action: (Clerk)**

Maintenance Programme

PHE/189/19 CEMETERY

The contractor has been instructed to reduce and slim the large hedge on the eastern boundary and to clear overgrowing scrub on the boundaries with the commercial garage.

Action: (Clerk)

Following the aborted attempt to remove a headstone in the cemetery the person who originally instructed the stonemasons is to meet with the clerk on Monday 16 December.

The clerk has obtained copies of the public liability insurance effected by the cemetery maintenance contractor(s).

PHE/190/19 DOG FOULING/LITTER CONTROL

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

Chichester District Council dog monitoring team have again inspected the footpath immediately to the north of Fernhurst Primary School and again declined to provide additional waste disposal facilities. They have agreed to erect more signs.

Date of next meeting: 13 January 2020

Meeting Closed at 7.10pm

Signed..... Chairman

13 January 2020