



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 13 January 2020

A meeting of the **Property, Highways and Environment Committee** took place at
Fernhurst Village Hall on

Monday 13 January 2020 at 6.00pm

Councillors Present: Mr W Black, (Chairman), Mrs S Bloomfield, Mr J Buchanan,
Mr G. Inns, Mrs M Jenkins, Mr J Smith, Mrs M Timms.

PHE/1/20 Apologies For Absence: Mrs H Bicknell, Mrs C Thorne, Mr G Williamson.

PHE/2/20 DECLARATIONS OF INTEREST: None.

PHE/3/20 PUBLIC REPRESENTATIONS: None.

PHE/4/20 PREVIOUS MINUTES

The Minutes of the meeting held on **9 December 2019** were not approved and adopted.

PHE/5/20 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/6/20 TREE MANAGEMENT

The contractor has started the work identified on Van Common but completion is not scheduled until the 21 February.

In the cemetery a holly tree and an ash tree are to be pruned where overhanging neighbouring property. **Action: (Clerk)**

PHE/7/20 THE LEYS

Land adjacent to the junction with Vann Road is unregistered. Enquiries of Chichester District Council have established they sold the plot in 1978 to a private property company. The clerk was instructed to enquire if the property company still owned the plot. **Action: (Clerk)**

The issue of trees and undergrowth limiting natural light to residents at Crossfield is being pursued through Chichester District Council Environmental Health and Hyde Housing Association Ltd. **Action: (Clerk)**

PHE/8/20 – HIGHWAYS

The four newly acquired grit bins have been filled.

Nappers Wood signage to be agreed. **Action: (Cllr Inns/Clerk)**

The clerk had approached West Sussex Highways Dept., via Operation Watershed, to see if technical and/or financial assistance was available with reference to the drainage ditch/culvert between Van Common and Vann Road. **Action: (Clerk)**

PHE/9/20 – VAN COMMON

The committee is in receipt of a letter expressing concern over the possible creation of a new vehicle access created on Van Common. The clerk was instructed to circulate the letter to all councillors. **Action: (Clerk)**

PROJECTS

PHE/10/20 - PUBLIC TOILETS

A draft lease extension to include the pavement surrounding the public toilets and a licence to cover the proposed alterations has been received by the council's solicitor.

The council's appointed project manager has issued a draft costing.

PHE/11/20 PLAYGROUND

The surface under the Saturn ring will require a contractor to be engaged. **Action: (Clerk)**.
A scheme to tidy the notices is still required. **Action: (Clerk)**

A picnic table complete with benches is to be ordered for the playground. **Action: (Clerk)**
Replacement Scheme: The extent of the proposed playground replacement and the likely cost was discussed. It was agreed that a working party headed by Cllr Bloomfield was required to plot the way forward. Cllrs Black, Inns and Timms volunteered and it was considered likely that Cllr Bicknell, absent from the meeting, would want to be included. Several existing playgrounds were identified as sources of potential inspiration and guidance and it was agreed the working party should visit. **Action: (Cllrs, Bloomfield, Bicknell, Black, Inns, Timms)**

PHE/12/20 PUBLIC SEATS

The specification of the seats and memorial plaque has been decided. The clerk is to order the seats. **Action: (Clerk)**

Maintenance Programme

PHE/13/19 CEMETERY

The contracted work along the boundaries with the commercial garage and Park View Cottage has been completed.

The boundary between the cemetery and Park View Cottage at the Church Road end is not clearly delineated in accordance with titles held at the land registry. The owner of Park View Cottage has agreed to provisionally mark out the boundary with the prospect of clear delineation in future.

Following the aborted attempt to remove a headstone in the cemetery the person who originally instructed the stonemasons met with the clerk on Monday 16 December. He agreed to submit a written request for the work he wished carried out and to instruct stonemasons able to act in a more competent manner. To date no such request has been received.

The double gates entrance at the western end of the cemetery requires a new gatepost installed. **Action: (Clerk)**

PHE/14/20 DOG FOULING/LITTER CONTROL

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

The clerk was instructed to place an advertisement in the Fernhurst News to promote responsible dog ownership. **Action: (Clerk)**

Date of next meeting: 10 February 2020

Meeting Closed at 7.20pm

Signed..... Chairman

10 February 2020