



# FERNHURST PARISH COUNCIL

## Property Committee Meeting Minutes Monday 10 February 2020

A meeting of the **Property, Highways and Environment Committee** took place at  
Fernhurst Village Hall on  
**Monday 10 February 2020** at 6.00pm

**Councillors Present:** Mr W Black, (Chairman), Mrs H Bicknell, Mr J Buchanan, Mr G. Inns, Mrs M Jenkins, Mr J Smith, Mrs C Thorne, Mrs M Timms.

**PHE/15/20 Apologies For Absence:** Mrs S Bloomfield, Mr G Williamson.

**PHE/16/20 DECLARATIONS OF INTEREST:** None.

**PHE/17/20 PUBLIC REPRESENTATIONS:** None.

### **PHE/18/20 PREVIOUS MINUTES**

The Minutes of the meetings held on **9 December 2019 & 13 January 2020** were approved and adopted.

**Proposed: Cllr Buchanan, seconded Cllr Smith**

**PHE/19/20 MATTERS ARISING FROM PREVIOUS MINUTES:** None not covered below.

### **PHE/20/20 TREE MANAGEMENT**

The contractor has started the work identified on Van Common but completion is not scheduled until the 20/21 February.

In the cemetery a holly tree and an ash tree are to be pruned where overhanging neighbouring property. **Action: (Clerk)**

### **PHE/21/20 THE LEYS**

Land adjacent to the junction with Vann Road is unregistered. Enquiries have been directed at the registered office and the accountants of the company that Chichester District Council advised purchased the land in 1978. To date no response has been received.

Chichester District Council Environmental Health advised that they hold no practical powers to compel any action by the landowner. Cllr Inns offered to email Mark Armitage of Hyde Housing Association Ltd to enquire if they are willing and able to offer any practical assistance. **Action: (Cllr Inns)**

### **PHE/22/20 – HIGHWAYS**

Nappers Wood signage remains to be agreed. **Action: (Cllr Inns/Clerk)**

A complaint had been received about the state of the footpath in Vann Road between West Close and Vann Bridge Close. Cllrs Jenkins, Timms and the clerk had met with the complainant and other concerned residents. On inspection the footpath was considered to be in average condition if uneven owing to numerous dips at vehicle access points. The footpath between West Close and the A286 was also rather uneven owing to constant disturbance by

utility companies. The complaining parishioners were invited to write to the clerk who would forward their complaints to West Sussex County Council Highways. **Action: (Clerk)**

### **PHE/23/20 – VAN COMMON**

The culvert under the footpath into Van Common remains blocked and its clearance is dependent upon weather conditions.

A planning application has been submitted by the resident permitted by the council to create a flower meadow at the entrance to Woodlands.

## **PROJECTS**

### **PHE/24/20 - PUBLIC TOILETS**

The draft lease to extend the area leased for the public toilets has been signed and returned to the lawyers.

Cllr Bicknell agreed to investigate possible external sources of funding for creating the disabled compliant facility. **Action: (Cllr Bicknell)**

The committee agreed to establish a working party consisting of Cllrs Black, Jenkins, Bicknell, Inns and the clerk to review and plan the refurbishment of the public toilets. **Action: (Cllrs Black, Jenkins, Bicknell, Inns & the Clerk).**

### **PHE/25/20 PLAYGROUND**

The surface under the Saturn ring will require a contractor to be engaged. **Action: (Clerk).**

A scheme to tidy the notices is still required. **Action: (Clerk)**

A picnic table complete with benches is to be ordered for the playground. **Action: (Clerk)**

**Replacement Scheme:** Cllr Bloomfield agreed to organise working party visits to the playgrounds at Easebourne, Fittleworth and Petworth. **Action: (Cllrs, Bloomfield, Bicknell, Black, Inns, Jenkins, Timms)**

### **PHE/26/20 PUBLIC SEATS**

The specification of the seats and memorial plaque has been decided. The clerk is to order the seats. **Action: (Clerk)**

## **Maintenance Programme**

### **PHE/27/19 CEMETERY**

Unauthorised tree cutting has taken place in the cemetery on the instructions of the new owner of the garage property. Following an on-site meeting with the new owner he has agreed to submit a retrospective planning application in respect of one tree and to also apply for permission to remove a further tree that is overhanging the garage site.

### **PHE/28/20 DOG FOULING/LITTER CONTROL**

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

The clerk advised that an advertisement promoting responsible dog ownership had been placed in the March edition of the Fernhurst News.

**Date of next meeting: 10 February 2020**

Meeting Closed at 7.15pm

**Signed..... Chairman**

**9 March 2020**