



# FERNHURST PARISH COUNCIL

## Parish Council Meeting Minutes Wednesday 11 March 2020

**Minutes** of the **Parish Council Meeting** held at Fernhurst Village Hall on  
**Wednesday 11 March 2020** at 6.45pm

**Councillors Present:**, Mrs H Bicknell, (Chairman), Mr J Buchanan, Mr G Inns, Mrs M Jenkins, Mr C Lloyd, Mr J Smith, Mrs C Thorne, Mrs M Timms, Mr G Williamson.

**In Attendance:** District Councillor Norma Graves, K Jones (Clerk).

**33/20 Apologies For Absence:** Mr W Black, Mrs S Bloomfield, County Councillor David Bradford.

**34/20 Declarations of Interests:** None.

**35/20 Public Representations:** None.

**36/20 Previous Minutes:** The Minutes of the meeting of the **12 February 2019** were approved and signed after minor amendment.

**Proposed: Cllr Inns, seconded: Cllr Williamson.**

**37/20 Matters Arising From The Minutes Not Covered Below:** None.

**38/20 County Council Commentary:** None.

**39/20 District Council Commentary:** Chichester District Councillor Norma Graves updated the council with developments at district council level including adoption of a new housing policy.

**40/20 Fernhurst Social Club:** There were no developments to report. The clerk was instructed to obtain a copy of the governing document for Fernhurst Youth Club (registered charity no. 273895. **Action: (Clerk)**

**41/20 Cemetery:** An application for planning permission, partly retrospective, in respect of trees on the cemetery/garage border has been made.

**42/20 Crossfield/The Leys:** In respect of the land at the eastern corner of The Leys and Vann Road the clerk was instructed to write to Fernhurst Horticultural Society to ask their interest in improving and maintaining this visual amenity. **Action: (Clerk)**

Councillor Inns was unable to report any current progress with Hyde Housing Association on potential tree cutting or pruning at The Leys.

**43/20 Fernhurst Park/Syngenta Planning Application:** The application is being considered by the South Downs National Park Authority Planning Committee tomorrow. Cllr Buchanan had met with the Senior Planning Officer, Kelly Porter, dealing with the

application and expressed the council's disquiet at the application of Vacant Building Credit when deciding the social housing allocation.

**44/20 Dog Fouling:** The March edition of the Fernhurst News carried the council's advertisement to promote responsible dog ownership.

**45/20 Banking Facilities:** Cllr Bicknell has continued her progress with National Savings & Investments and electronic banking facilities with NatWest Bank.

**46/20 Website/Email/Software:** To be progressed with at least one alternative quotation to be obtained. (**Action: Clerk**)

**47/20 Risk Register:** It was agreed to add the following items to the council's Risk Register:

- a.) Annual and bi-annual tree inspections
- b.) Weekly playground inspections by the Village Ranger and/or Clerk.
- c.) Weekly Legionella precautions in the public toilets by the Village Ranger and/or Clerk.

**48/20 Correspondence & Other Matters:**

**Councillors' & Clerk's Announcements:** A date for the Annual General Meeting of the Parish was agreed to be **29 April** at the Village Hall

**Resolved: To change the start time of future Council Meetings to 7.00pm and Committee Meetings to 6.30pm.**

**Proposed: Cllr Timms, seconded Cllr Lloyd.**

#### **49/20 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS**

##### **Finance and Administration**

- Bank reconciliation for February was presented for approval.  
**Proposed: Cllr Inns, seconded Cllr Thorne.**
- Authorisation of list of payments and signing of cheques for March approved.  
**Proposed: Cllr Inns, seconded Cllr Thorne.**
- **Planning Committee:** Minutes of the Planning Committee meeting of **3 February 2020** received, noted and accepted.
- **Property, Highways and Environment Committee:** Minutes of the meeting of the **10 February 2020** received, noted and accepted.

#### **50/20 UPDATES ON LOCAL ISSUES**

- **Services and Facilities for Young People:** Cllr Inns advised the meeting that Fernhurst Youth Club had organised a Building Maintenance Working Party, primarily to paint and clean internal areas. The access to the club badly requires resurfacing.
- **Fernhurst Village Hall:** No report.
- **Policing:** No report.
- **Fernhurst Primary School:** The ability of the council to financially support the primary school directly or via established support groups is to be clarified. **Action: (Clerk)**
- **Fernhurst Recreation Ground:** No report.

Meeting closed at 8.05pm.

**Date of Next Meeting: 15 April 2020**

**Chairman Signed:**.....

**Date:**