



**FERNHURST  
PARISH  
COUNCIL**

**Parish Council Meeting  
Minutes  
Wednesday 10 June 2020**

**Minutes of the Parish Council Meeting** held virtually on  
**Wednesday 10 June 2020** at 7.00pm

**Councillors Present:**, Mrs H Bicknell, (Chairman), Mr W Black, Mrs S Bloomfield, Mr J Buchanan, Mr G Inns, Mrs M Jenkins, Mr C Lloyd, Mr J Smith, Mrs C Thorne, Mr G Williamson.

**In Attendance:** District Councillor Norma Graves, K Jones (Clerk).

**51/20 Election of Council Chairman**

**Resolved:** To elect Councillor Heather Bicknell as Council Chairman.

**Proposed:** Cllr Inns, seconded Cllr Bloomfield

**52/20 Election of Council Vice-Chairman**

**Resolved:** To elect Councillor William Black as Council Vice-Chairman.

**Proposed:** Cllr Bicknell, seconded Cllr Jenkins

**53/20 Election of Planning Committee Chairman & Members**

**Resolved:** To elect Councillor John Buchanan as Property Committee Chairman

**Proposed:** Cllr Bicknell, seconded Cllr Bloomfield

**Members,** Cllrs Bicknell, Black, Bloomfield, Inns, Jenkins, Lloyd, Smith, Thorne, Williamson.

**54/20 Election of Finance Committee Chairman & Members**

**Resolved:** To elect Councillor Chris Lloyd as Finance Committee Chairman

**Proposed:** Cllr Bicknell, seconded Cllr Inns

**Members,** Cllrs Bicknell, Black, Buchanan, Inns, Timms, Williamson

**55/20 Election of Property, Highways & Environment Committee Chairman & Members**

**Resolved:** To elect Councillor William Black as Property, Highways & Environment Committee Chairman

**Proposed:** Cllr Bicknell, seconded Cllr Williamson

**56/20 Apologies For Absence:** Mrs M Timms, County Councillor David Bradford.

**57/20 Declarations of Interests:** None.

**58/20 Public Representations:** None.

**59/20 Previous Minutes:** The Minutes of the meeting of the **11 March 2020** were approved.

**Proposed:** Cllr Jenkins, seconded: Cllr Inns.

**60/20 Matters Arising From The Minutes Not Covered Below:** None.

**61/20 County Council Commentary:** None.

**62/20 District Council Commentary:** Chichester District Councillor Norma Graves updated the council with developments at district council level and praised the performance of Chichester District Council Chief Executive Diane Shepherd during the current Covid-19 emergency.

**63/20 Fernhurst Social Club:** There were no developments to report.

**64/20 The Fernhurst Centre:** The council noted with pleasure the well-earned receipt of The Queen's Award For Voluntary Service by The Fernhurst Centre. The clerk was instructed to write to add the council's congratulations and appreciation. **Action: (Clerk)** The council also agreed to write to other local providers of public services to thank them for their efforts in the face of the Covid crisis. **Action: (Clerk/Cllr Bicknell)**

**65/20 Public Toilets:** Cllr Black presented a short list of proposed amendments to the specification for the proposed works which were agreed; excepting the full height cubicle partitions and automatic air fresheners. The final budgeted cost was calculated at £31,500 + VAT.

**Resolved: To submit to tender the agreed final specification at a budgeted cost of £31,500 + VAT.**

**Proposed: Cllr Lloyd, seconded Cllr Thorne.**

*Cllr Bloomfield left the meeting at this juncture.*

**66/20 Approval of the 2019-2020 Annual Governance & Accountability Return and Financial Statement :**

**Resolved: To approve the above statements and authorise the council chairman to sign them on the council's behalf.**

**Proposed: Cllr Jenkins, seconded Cllr Buchanan.**

**67/20 Correspondence & Other Matters:**

**Councillors' & Clerk's Announcements:** The disused telephone kiosk adjacent to the Millennium Sign has been removed by BT.

**68/20 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS**

**Finance and Administration**

- Bank reconciliations for March, April and May were approved.  
**Proposed: Cllr Bicknell, seconded Cllr Inns.**
- Authorisation of list of payments for June approved.  
**Proposed: Cllr Black, seconded Cllr Inns.**
- **Planning Committee:** Minutes of the Planning Committee meetings of the **2, 10 & 23 March, 14 April & 7 May 2020** received, noted and accepted.
- After reconsideration the clerk was instructed to withdraw the council's objection to the change of use application for the proposed coffee shop in Haslemere Road.  
**Action: Clerk**
- **Property, Highways and Environment Committee:** Cllr Black updated the meeting on the following matters:
- Vann Road/Van Common gully/culvert: following discussions with West Sussex County Council, Operation Watershed, it is highly likely remedial work will attract funding.
- An appraisal of the trees in the Fernhurst Cemetery is to be carried out.

- A survey of parish needs is likely to show a requirement for more grit bins to improve winter resilience.

#### **50/20 UPDATES ON LOCAL ISSUES**

- **Services and Facilities for Young People:** The Youth Club has been closed by the Covid crisis.
- **Fernhurst Village Hall:** The Village Hall remains closed but the committee has taken the opportunity to redecorate throughout. On inspection the hall was reported as looking much cleaner and brighter.
- **Policing:** No report.
- **Fernhurst Primary School:** The school has remained open to the children of key workers. It is understood that the Head Teacher will be leaving at the end of the Summer Term.
- **Fernhurst Recreation Ground:** No report.

Meeting closed at 8.40pm.

**Date of Next Meeting: 15 July 2020**

**Chairman Signed:**.....

**Date:**