



**FERNHURST
PARISH
COUNCIL**

**Property Committee Meeting
Minutes
Monday 13 July 2020**

A meeting of the **Property, Highways and Environment Committee** was held virtually on
Monday 13 July 2020 at 6.30pm

Councillors Present: Mr W Black, (Chairman), Mrs H Bicknell, Mrs S Bloomfield, Mr J Buchanan, Mrs M Jenkins, Mr J Smith, Mrs C Thorne.

PHE/43/20 Apologies For Absence: Mr G. Inns, Mrs M Timms.

PHE/44/20 DECLARATIONS OF INTEREST: None.

PHE/45/20 PUBLIC REPRESENTATIONS: None.

PHE/46/20 ELECTION OF COMMITTEE VICE-CHAIRMAN

Resolved: Cllr Jenkins was elected Vice-Chairman of the Committee

Proposed: Cllr Black, seconded Cllr Bicknell

PHE/47/20 PREVIOUS MINUTES

The Minutes of the meeting held on **9 March 2020** were approved and adopted.

Proposed: Cllr Jenkins, seconded Cllr Smith.

PHE/48/20 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/49/20 TREE MANAGEMENT

A dead cherry tree on Van Common has been identified and requires removal.

Scottish & Southern Energy have been given permission to prune and reduce trees causing a threat to overhead power cables on Van Common; commencing after 31 August 2020.

Cypress trees in the cemetery have been identified for removal. This will require planning consent as they are within the Fernhurst Conservation Area. **Action: (Clerk)**

The requirement for better management of grass, hedge and tree waste has been identified in the cemetery possibly requiring the procurement of a wood chipper.

PHE/50/20 WINTER RESILIENCE

Three new grit bin sites have been identified: Ropes Lane/Lickfold Road, Vann Road/West Close and Fernden Lane/A286.

Monitoring of existing grit bins is required to ascertain any refilling requirements.

PHE/51/20 – HIGHWAYS

Nappers Wood signage remains to be agreed. **Action: (Cllr Inns/Clerk)**

Trees overgrowing a street lamp on Marley Hanger require cutting. The clerk was instructed to contact Waverley Borough Council who are probably responsible. **Action: (Clerk)**

A hedge on a property adjacent to The Green is potentially causing site line problems for drivers. The clerk was instructed to write and request it is trimmed. **Action: (Clerk)**

PHE/52/20 – VAN COMMON

The council has engaged with Operation Watershed promoted by West Sussex County Council to seek funding for the work identified on the Vann Road gully and culvert at a projected cost of £15k.

PHE/53/20 - PUBLIC TOILETS

The council is awaiting registration on the mandatory government contract website prior to seeking bids for the refurbishment contract.
The lease dated April 2019 has just been registered by the Land Registry.
Safety signs for Covid are required. **Action: (Clerk)**

PHE/54/20 PLAYGROUND

It was agreed to reopen the playground to the public with the addition of Covid safety signs.
Action: (Clerk)

PHE/55/20 PUBLIC SEATS

The specification of the seats and memorial plaque has been decided. The clerk is to order the seats. **Action: (Clerk)**

PHE/56/19 CEMETERY

The sign for the memorial garden requires repair.
A second quotation for the cemetery management software is required together with one for mapping the graveyard. **Action: (Clerk)**

PHE/57/20 DOG FOULING/LITTER CONTROL

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

Date of next meeting:

Meeting Closed at 7.45pm

Signed..... **Chairman**

2020