



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 7 September 2020

A meeting of the **Property, Highways and Environment Committee** was held virtually on

Monday 7 September 2020 at 6.30pm

Councillors Present: Mr W Black, (Chairman), Mrs H Bicknell, Mrs S Bloomfield, Mr J Buchanan, Mrs M Jenkins, Mr J Smith, Mrs C Thorne, Mr G Williamson.

PHE/58/20 Apologies For Absence: Mrs M Timms.

PHE/59/20 DECLARATIONS OF INTEREST: None.

PHE/60/20 PUBLIC REPRESENTATIONS: None.

PHE/61/20 PREVIOUS MINUTES

The Minutes of the meeting held on **13 July 2020** were approved and adopted.

Proposed: Cllr Inns, seconded Cllr Smith.

PHE/62/20 MATTERS ARISING FROM PREVIOUS MINUTES: Cllr Black informed the meeting that he and Neil Mariner (Village Ranger) had conducted a visual inspection of council assets on the 2 September.

PHE/63/20 TREE MANAGEMENT

A professional inspection of trees on council owned land is scheduled for the 6 & 7 October. The professional involved Robert Toll of RMT Tree Consultancy Ltd has been checked for Public Liability and Professional Indemnity Insurance cover.

The clerk was instructed to progress Chichester Diocese on the tree inspection on Glebe Land bordering Church Road and Haslemere Road (A286). **Action: (Clerk)**

An application to permit the removal of Cypress Trees in the Fernhurst Cemetery is still required. **Action: (Clerk)**

PHE/64/20 WINTER RESILIENCE

Three grit bins have now been delivered by the supplier and the Village Ranger has installed two on privately owned land. The third bin is scheduled to be located on West Sussex County Council land and a notice giving the required 28 days' notice was posted on 4 September. The bin filling service is awaited.

PHE/65/20 – HIGHWAYS

Nappers Wood signage remains to be agreed. **Action: (Cllr Inns/Clerk)**

It was reported that a street sign for West Close at the junction with Vann Road has gone missing. **Action: (Clerk)**

PHE/66/20 – VAN COMMON

The council has received approval and funding from Operation Watershed, promoted by West Sussex County Council, for the work identified on the Vann Road gully and culvert at a projected cost of £15k.

The contractor, Landbuild, have applied for permission for temporary traffic tights with work scheduled to start on 21 September.
Sussex Land Works have been engaged to clear the ditch west of the junction with the road into Van Common.

PHE/67/20 - PUBLIC TOILETS

The council is now registered on the mandatory government contract website seeking bids for the refurbishment contract. Other contractors may be approached.
Safety signs for Covid-19 are required. **Action: (Clerk)**

PHE/68/20 PLAYGROUND

The swing frames are to be re-painted and any gaps between the safety surface and the edging to be attended to.
Cllr Bloomfield undertook to seek the views of children at Fernhurst Primary School and also those of Sue Gibbon, Scout Leader, as to the regeneration of the Fernhurst Playground.
Action: (Cllr Bloomfield)

PHE/69/20 PUBLIC SEATS

The clerk is to order the seats. **Action: (Clerk)**

PHE/70/19 CEMETERY

A second quotation for the cemetery management software is required together with one for mapping the graveyard. **Action: (Clerk)**
With the Covid inspired ban on bonfires the committee decided that organised composting was required. This would need suitable receptacles and a commercial grade vegetation chipper.

PHE/71/20 LITTER CONTROL

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

PHE/72/20 OTHER MATTERS

Complaints have been received of cyclists, some in large organised groups, cycling the wrong way up Church Road, compromising their own safety and that of other road users. There was some confusion about the one-way status of Church Road and the clerk was instructed to contact West Sussex Highways Dept. to clarify. **Action: (Clerk)**
There was also a request for better street-lighting on a section of the footpath between the Village Green and the Church.

Date of next meeting: 12 October 2020

Signed..... Chairman 2020