



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 18 January 2021

A meeting of the **Property, Highways and Environment Committee** was held virtually on
Monday 18 January 2021 at 6.30pm

Councillors Present: Mr W Black, (Chairman), Mrs H Bicknell, Mr J Buchanan,
Mrs M Jenkins, Mr J Smith.

PHE/1/21 Apologies For Absence: Mrs S Bloomfield, Mr G Inns, Mrs C Thorne,
Mrs M Timms, Mr G Williamson.

PHE/2/21 DECLARATIONS OF INTEREST: None.

PHE/3/21 PUBLIC REPRESENTATIONS: None.

PHE/4/21 PREVIOUS MINUTES

The Minutes of the meeting held on **14 December 2020** were approved and adopted.
Proposed: Cllr Jenkins, seconded Cllr Smith.

PHE/5/21 MATTERS ARISING FROM PREVIOUS MINUTES: None.

PHE/6/21 TREE MANAGEMENT

Tree work is underway on Van Common with some resulting damage to footpaths owing to the very soft underfoot conditions.

Instructions to remove/treat bamboo and laurel growth on the common are still to be issued.

Action: (Clerk)

West Sussex County Council to be advised of potentially hazardous trees in Church Road.

Action: (Clerk)

PHE/7/21 WINTER RESILIENCE

New review of grit bins to start in May.

PHE/8/21 – HIGHWAYS

Nappers Wood signage remains to be agreed; clerk to issue street plan to Cllr Inns **Action: (Cllr Inns/Clerk)**

TRO – A286 Speed Limit Reduction – Response now received from West Sussex C.C.

Highways Dept. advising the scheme is too expensive (despite not being costed) to be considered as a TRO and will be classified as a Community Highways Scheme. Clerk instructed to see if this application can be reverted to TRO status. **Action: (Clerk)**

Church Road – The clerk is to meet with Mike Dare, West Sussex County Council Highways engineer on site. **Action: (Clerk)**

Fernden Lane – No report

Footpaths – the northern footpath on Vann Road between the junction with West Close and Haslemere Road (A286) to be reported as unsafe owing to its uneven and heavily patched surface. A section of the footpath on the southern side of Hogs Hill is also considered unsafe with the damage suspected of being caused by vehicles mounting the footpath. **Action: (Clerk)**

The sign at the junction of Vann Road and Crossfield indicating the Public Toilets, Car Park and Doctors Surgery, originally reported in January 2020, has still not been replaced; clerk to pursue. **Action: (Clerk)**

PHE/9/21 – VAN COMMON

Cllr Black and the clerk have surveyed Van Common for laurel and bamboo invasion and a contractor is to be engaged to take further steps to eradicate. **Action: (Clerk)**

A contractor has now been engaged for regular routine ditch clearing .

PHE/10/21 - PUBLIC TOILETS

The contractor started on time today, 18 January. The licence to alter has been completed with Chichester District Council.

PHE/11/21 PLAYGROUND

Signage project remains to be completed. **Action: (Clerk)**

PHE/12/21 PUBLIC SEATS

The seat required for the site at The Leys/Vann Road is to be ordered. **Action: (Clerk)**

PHE/13/21 CEMETERY

A second quotation for the cemetery management software is required together with one for mapping the graveyard. **Action: (Clerk)**

A suitable shredder/chipper is required. **Action: (Clerk)**

The regular maintenance contractor is to be contacted by the clerk in connection with the possible renewal of the contract. **Action: (Clerk)**

PHE/14/21 LITTER CONTROL

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

Littering on Van Common has been noticed along the footpaths and the Village Ranger is to be asked to litter pick the paths.

PHE/15/21 OTHER MATTERS

A recommendation on the remuneration of the Village Ranger is to be made to the Full Council Meeting.

Issues with unleashed dogs on the Fernhurst Recreation Ground are to be monitored.

Date of next meeting: 8 February 2021

Signed..... Chairman

2021